



HOUSTON LIVESTOCK SHOW AND RODEO™

NRG Park • Feb. 25 - March 17, 2019

P.O. Box 20070 • Houston, Texas 77225 • 832.667.1000 • rodeohouston.com

**REQUEST FOR QUOTE:**

**RFQ #20-010 WINE COMPETITION  
TROPHY SADDLES**

**RFQ Released: June 5, 2019**

**Deadline for Quotes: Thursday, June 20, 2019 by 2:00 p.m.**

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The Houston Livestock Show and Rodeo (the “HLSR”) promotes agriculture by hosting an annual, family-friendly experience that educates and entertains the public, supports Texas youth, showcases Western heritage and provides year-round educational support within the community.

As the world’s largest livestock show and rodeo, the largest fair in North America and the site of 20 concerts from top-flight entertainers each year, the show attracted over 2.5 million spectators in 2019. A Section 501(c) (3) charity, this organization has committed approximately \$475 million in youth and educational support to Texas students since it began in 1932. HLSR is backed by more than 34,000 volunteers serving on over 108 different committees.

**GENERAL REQUIREMENTS FOR REQUEST FOR QUOTE**

**PRICING**

Pricing for all goods/services must be very specific, all-inclusive and firm. All administrative fees, shipping, expedited delivery costs, labor, etc. must be included in the quote. All shipping, drayage and other charges are to be listed **as a separate line item**.

Based on your line item bid price for shipping on the Price Sheet, HLSR may require that product shipments are to be done via Federal Express or UPS, using the HLSR’s existing account.

Moreover, all design work, product set-up, production, repair work, etc. must be done according to HLSR’s schedule, which may include weekends, nights and early mornings, at **no additional cost to HLSR**. HLSR will pay only for goods/services stated on the Price Sheet unless otherwise agreed to in writing by both parties before the order is placed or work is started. No price changes, additions, or subsequent qualifications will be honored.

**INTELLECTUAL PROPERTY**

The provider acknowledges that the names, logos, copyrighted material and trademarks of HLSR are the sole and exclusive property of HLSR (the “HLSR Marks”) and nothing herein shall provide the provider any right, title or interest in HLSR Marks. All HLSR Marks included in this Request for Quote (“RFQ”) are for bidding purposes **ONLY**. They may not be used for any other purpose, now or in the future, without the express written consent of HLSR’s Marketing and Public Relations Department.

**PROVIDER ADVERTISING, MARKETING AND PROMOTION**

The provider may not promote itself in conjunction with HLSR, use the HLSR as a client reference or display HLSR goods in any advertising, marketing or promotional materials. Exceptions may apply to current licensed providers.

### **SPECIAL REQUIREMENTS / INSTRUCTIONS**

The following requirements and instructions supersede GENERAL REQUIREMENTS where applicable.

#### **SCOPE**

HLSR will receive quotes from qualified parties for supplying the 2020 Wine Competition Trophy Saddles.

#### **GENERAL DESCRIPTION**

Provide all labor, materials, supplies and equipment necessary to furnish finish product(s).

#### **WINE COMPETITION TROPHY SADDLES – QTY 13**

- Size: 15” or 16” seat
- Color: chestnut, golden, or honey
- Horn: at minimum 3” pleasure
- Cap: at minimum 2” diameter
- Skirts: square, fleece lined
- Tooling: fully tooled w/various patterns – See photos (page 7) for details
- Gullet: at minimum 6 ¾” wide x 7 ½” tall
- Cantle: 4” oval
- Seat: pop stitch / smooth leather / color TBD
- Housing: tooled horseshoe Rodeo Uncorked! International Wine Competition logo on back housing, hand painted to match seat
- Jockeys: bowlegged “H” logo (hand painted, solid black, no outlines)
- Fenders: hand painted lettering, per specs (one saddle per spec)
  1. “Grand Champion Best of Show 2020”
  2. “Reserve Grand Champion Best of Show 2020”
  3. “Top Texas Wine 2020”
  4. “Top All-Around Winery 2020”
  5. “Top Wine Company 2020”
  6. “Top Value Wine 2020”
  7. “Top Region Wine 2020 Mendoza”
  8. “Top Red Wine 2020”
  9. “Top White Wine 2020”
  10. “Top Sparkling Wine 2020”
  11. “Top Dessert Wine 2020”
  12. “Top Region Wine Company 2020 Mendoza”
  13. “Top Texas Winery 2020”

\*\* Note: If “Mendoza” will not fit, let HLSR know. This region name is subject to change. The selected provider will need to confirm the final artwork starting production.

## **SILVER WORK**

- Horn cap
- Cantle plates on every saddle.
- All cantle plates will read “Houston Livestock Show and Rodeo™”
- Two (2) – small front corner plates and two (2) – larger rear corner plates
- Four (4) – 1 ½” conchos and two (2) – 1” conchos
- Latigo holder

## **BUDGET PER SADDLE**

- Targeted costs are \$1,350 - \$1,500 (all inclusive)

## **LOGOS NEEDED**

- Rodeo Uncorked! International Wine Competition logo
  - a. Placed on front jockey, hand painted black
- Bowlegged “H” logo
  - a. Placed on back jockeys, solid black, no outlines

## **DELIVERY**

- All saddles must be delivered no later than **January 6, 2020 to the HLSR offices**
- Office address: NRG Park, NRG Center, HLSR Offices, 2<sup>nd</sup> floor, Houston, TX 77054

## **ARTWORK**

- All HLSR Marks included in this Request for Quote are for bidding purposes **ONLY**.
- Final artwork will be sent to the selected Provider(s).
- They may not be used for any other purpose, now or in the future, without the express written consent of HLSR’s Marketing and Public Relations Department.
- All Proofs/Sketches **MUST BE APPROVED BY HLSR PRIOR TO PRODUCTION**

## **TIMELINE**

- RFQ due no later than: Thursday, June 20, 2019 by 2:00 p.m.
- Provider selected no later than: Friday, June 28, 2019
- Final order placed no later than: Tuesday, September 3, 2019
- Entire order delivered no later than: Monday, January 6, 2020

**SUBMITTAL REQUIREMENTS**

**RETURN ALL PAGES**  
**HARD COPY OR EMAIL ONLY**  
**NO FAX**

**Houston Livestock Show and Rodeo™**  
**Attn: Tracy Kennon**  
**NRG Center, 3 NRG Park**  
**Houston, Texas 77054**

[Kennon@rodeohouston.com](mailto:Kennon@rodeohouston.com)

**YOUR SIGNATURE ATTESTS TO YOUR OFFER TO PROVIDE THE  
GOODS AND/OR SERVICES DESCRIBED IN THIS QUOTE.**

**OFFERED BY:**

<hr/>	
<b>Signature</b>	<b>Date</b>
<hr/>	
<b>Printed Name</b>	<b>Title</b>
<hr/>	
<b>Company Name</b>	<b>Email</b>

**PRICE SHEET**

SADDLES	EACH	TOTAL
Trophy Saddles (13)	\$	\$
Delivery	\$	\$
Other	\$	\$
Die	\$	\$

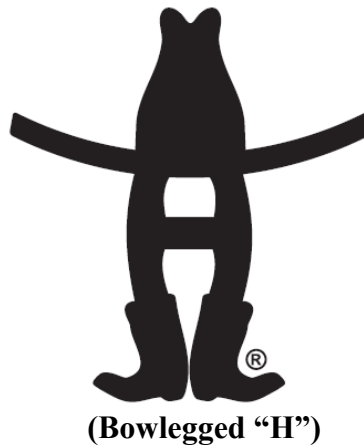
TOTAL (ALL INCLUSIVE): \$ \_\_\_\_\_

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LOGOS



(Bowlegged "H")

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**EXAMPLES**

Previous years saddles for illustration purposes only.

