



**REQUEST FOR QUOTE:**

**2019 Ford Truck**

**Quote:** #19-012

**RFQ Released:** November 19, 2018

**Deadline for Quotes: Monday, Dec. 10, 2018 by 2:00 p.m.**

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The Houston Livestock Show and Rodeo (the “HLSR”) promotes agriculture by hosting an annual, family-friendly experience that educates and entertains the public, supports Texas youth, showcases Western heritage and provides year-round educational support within the community.

As the world’s largest livestock show and rodeo, the largest fair in North America and the site of 20 concerts from top-flight entertainers each year, the show attracted over 2.4 million spectators in 2018. A Section 501(c) (3) charity, this organization has committed approximately \$450 million in youth and educational support to Texas students since it began in 1932. HLSR is backed by more than 34,000 volunteers serving on over 108 different committees.

**GENERAL REQUIREMENTS FOR REQUEST FOR QUOTE**

**PRICING**

Pricing for all goods/services must be very specific, all-inclusive and firm. All administrative fees, shipping, expedited delivery costs, labor, etc. must be included in the quote. All shipping, drayage and other charges are to be listed **as a separate line item**.

Moreover, all design work, product set-up, production, repair work, etc. must be done according to HLSR’s schedule, which may include weekends, nights and early mornings, at **no additional cost to HLSR**. HLSR will pay only for goods/services stated on the Preview Order Sheet unless otherwise agreed to in writing by both parties before the order is placed or work is started. No price changes, additions, or subsequent qualifications will be honored.

**INTELLECTUAL PROPERTY**

The provider acknowledges that the names, logos, copyrighted material and trademarks of HLSR are the sole and exclusive property of HLSR (the “HLSR Marks”) and nothing herein shall provide the provider any right, title or interest in HLSR Marks. All HLSR Marks included in this Request for Quote (“RFQ”) are for bidding purposes **ONLY**. They may not be used for any other purpose, now or in the future, without the express written consent of HLSR’s Marketing and Public Relations Department.

**PROVIDER ADVERTISING, MARKETING AND PROMOTION**

The provider may not promote itself in conjunction with HLSR, use the HLSR as a client reference or display HLSR goods in any advertising, marketing or promotional materials. Exceptions may apply to current licensed providers.

## **SPECIAL REQUIREMENTS / INSTRUCTIONS**

The following requirements and instructions supersede GENERAL REQUIREMENTS where applicable.

### **SCOPE**

HLSR will receive quotes from parties for a new **2019 F-150 Ford Truck** for the Junior Commercial Steer Show winning exhibitor.

### **GENERAL DESCRIPTION**

Provide all labor, materials, supplies and equipment necessary to produce and deliver the item(s) described in this quote and as directed by HLSR staff.

### **OTHER**

- The winner exhibitor will be responsible for all tax, title, and license charges.
- The winner should be able to exchange this truck and receive credit for the amount paid by HLSR, minus any delivery charges.

### **MINIMUM SPECIFICATIONS**

- 2019 Model F150 XL Super Cab 4x2 with a 145" wheelbase / Group 101A Package
- dark color cloth seats 40/20/40
- automatic transmission
- 3.31 – 3.73 ratio regular axle with a minimum 6,900# GVWR
- floor carpet
- front license plate bracket
- trailer tow package
- powder black mirrors
- power equipment group, chrome package

### **SHIPPING / DELIVERY / PACKAGING**

- Per the Fire Marshall, truck must have **1/8th tank or less** of fuel when delivered to HLSR
- Shipping is to be "FOB Destination – Prepaid & Added"
- Shipping Cost to be a separate line item
- Deliver to NRG Center is required on **Friday, March 1, 2019 by 3:00 p.m.**
- Picked up from NRG Center on **Tuesday, March 5, 2019.**

**SUBMITTAL REQUIREMENTS**

**RETURN ALL PAGES**  
**HARD COPY OR EMAIL ONLY**  
**NO FAX**

**Houston Livestock Show and Rodeo™**  
**Attn: Tracy Kennon**  
**NRG Center, 3 NRG Park**  
**Houston, Texas 77054**

[Kennon@rodeohouston.com](mailto:Kennon@rodeohouston.com)

**YOUR SIGNATURE ATTESTS TO YOUR OFFER TO PROVIDE THE GOODS AND/OR  
SERVICES DESCRIBED IN THIS QUOTE.**

**OFFERED BY:**

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<b>Signature</b>	<b>Date</b>
<b>Printed Name</b>	<b>Title</b>
<b>Company Name</b>	<b>Email</b>

All HLSR Marks included in this Request for Quote are for bidding purposes **ONLY**.  
Final artwork will be sent to the selected Provider(s).

They may not be used for any other purpose, now or in the future, without the express  
written consent of HLSR's Marketing and Public Relations Department.