Commercial Exhibits Program
2019 Variance Request

For 2019 Show, ALL Height variances have all been reset to original handbook height. All other approved variances from 2018 will automatically roll forward unless you are otherwise notified. If you have questions about what has been approved for your company, please see the checklist in your online exhibitor account. If you would like to request a new variance from the design guidelines, you may do so by completing the variance request information below and submitting it by the **October 24, 2018**, deadline. Variances will only be considered for booths that capture the western character of the Show with excellent design and quality. Additionally, we will carefully review the impact of your variance request on your neighboring vendors.

Company: _____

Contact Name: _____

Contact Phone Number: _____

Contact Email Address: _____

Spaces: _____

Variance Request: _____

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A photo or drawing of the variance and a copy of the booth layout must be attached to this request. **The request is due October 24, 2018, and should be sent by mail or email to:**

Maria Apreza, Coordinator, Exhibits and Events
Houston Livestock Show and Rodeo
P.O. Box 20070
Houston, TX 77225-0070
apreza@rodeohouston.com

Requests received after the due date will not be considered. Exhibitors will be notified by December 15, 2018, whether or not the variance has been approved.

Variance is: **Approved** ◯ **Rejected** ◯

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Maria Apreza, Coordinator, Exhibits and Events Date

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Amanda Schlatre, Manager, Exhibits and Events Date