



*Fundamental Furnishing*

9433 Kirby Drive Houston, TX 77054

Convention Services Direct 713-797-1994/FAX:713-863-9995/ www.lonestarexhibits.com

HLS&R Mar 3 - Mar 22, 2020

Advance Order Deadline: February 1, 2020

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Booth # \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

**Fundamental Furnishings**

<input type="checkbox"/> <b>Skirted Tables</b>	Advance Price	Show Price	QTY
4'x30"-30"h	\$ 86.50	\$ 106.40	
4'x30"-42"h	\$ 106.25	\$ 130.69	
6'x30"-30"h	\$ 95.50	\$ 117.47	
6'x30"-42"h	\$ 156.00	\$ 191.88	
8'x30"-30"h	\$ 116.25	\$ 142.99	
8'x30"x42"h	\$ 162.00	\$ 199.26	
Additional skirt	\$ 25.00	\$ 30.75	
<input type="checkbox"/> <b>Undressed Tables</b>	Price	Show Price	QTY
4'x30"-30"h	\$ 25.00	\$ 30.75	
4'x30"-42"h	\$ 45.00	\$ 55.35	
6'x30"-30"h	\$ 30.00	\$ 36.90	
6'x30"-42"h	\$ 50.00	\$ 61.50	
8'x30"-30"h	\$ 35.00	\$ 43.05	
8'x30"x42"h	\$ 55.00	\$ 67.65	
<input type="checkbox"/> <b>Accessories</b>	Price	Show Price	Qty
Display Cases	call for quote	call for quote	
Peg Board 4x6	\$ 125.00	\$ 153.75	
Straight Hooks	\$ 1.25	\$ 1.54	
Sign Hooks	\$ 2.00	\$ 2.46	
Waste Baskets	\$ 12.00	\$ 14.76	
Lockable cases	\$ 150.00	\$ 184.50	

**Assigned Booth Load in day:** \_\_\_\_\_

**Preferred deliver of items:** \_\_\_\_\_

**Assigned Booth Load out day:** \_\_\_\_\_

**Preferred pick of items:** \_\_\_\_\_

	Advance		Show Price	Qty
	Price			
<input type="checkbox"/> <b>Draping</b>				
3' h Cloth Draping	\$ 8.00	\$ 9.84		
8'h Cloth Draping	\$ 12.50	\$ 15.38		

	Advance		Show Price	Qty
	Price			
<input type="checkbox"/> <b>Chairs</b>				
Diamond Blk Stool -padded	\$ 120.00	\$ 147.60		
Diamond Blk Chair-padded	\$ 105.00	\$ 129.15		
Gray Carson Chair w/ Arms	\$ 68.25	\$ 83.95		
Wooden barstool -padded	15.00	\$ 18.45		

	Advance		Show Price	Qty
	Price			
<input type="checkbox"/> <b>Carpet-16oz</b>				

Price includes installation, material, removal and plastic covering.

Square footage= L X W Booth Size \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

1-800 Sq ft	\$ 3.25	\$ 4.00		
801-1400 sq ft	\$ 2.75	\$ 3.38		

**Color Choice**

- Red
- Blue
- Black
- Gray

	Advance		Show Price	Qty
	Price			
<input type="checkbox"/> <b>Carpet Pad</b>				
Price includes installation, material, removal and plastic covering				
Square footage= L X W Booth Size _____ x _____ = _____				
1-800 Sq ft	\$ 0.70	\$ 0.86		
801-1400 Sq ft	\$ 0.60	\$ 0.74		

\*\*\*Vacuuming is not included in price. If you would like booth cleaning please see Cleaning Form.



CLEANING SERVICES  
ORDER FORM

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Street Address:

City:  State:  Zip:  Booth #

Contact Name:  Email:

Telephone:  Fax:  Cell:

**Booth Vacuum Order Form**

**Booth Vacuuming - Daily**

<i>Booth Dimensions</i>		<i>Total Area</i>	
<input style="width: 50px;" type="text"/>	x <input style="width: 50px;" type="text"/>	=	<input style="width: 50px;" type="text"/> sq ft.
<i>Total Area</i>	<i>Advance Price</i>	<i>Show Price</i>	<i>Cost per Day</i>
<input style="width: 50px;" type="text"/>	x <input style="width: 50px; color: orange;" type="text" value="\$0.25"/>	<input style="width: 50px; color: orange;" type="text" value="\$0.33"/>	= <input style="width: 50px;" type="text"/>
<i>Number of Days</i>	<i>Cost Per Day</i>	<i>Show Total</i>	
<input style="width: 50px;" type="text"/>	x <input style="width: 50px;" type="text"/>	<input style="width: 50px; color: orange;" type="text" value="0"/>	

Shampooing, Mopping & Waxing quoted by request.

\*\*\* SUBTOTAL FOR VACCUMMING

If you have any questions concerning this invoice, please contact us at the phone number listed above.

***Thank you for your business!***



LABOR ORDER FORM  
INSTALLATION/DISMANTLE  
MATERIAL HANDLING

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City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Booth # \_\_\_\_\_

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Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

## Labor Order Form

**Labor for installation and Dismantle is the same rate.**

Advance Price

Show Price

<b>Straight Time</b>	8am-5pm Monday - Friday	\$ 50.00	\$ 65.00
<b>Overtime</b>	Anytime before 8am, anytime after 5pm or Weekend	\$ 65.45	\$ 85.00

### Installation Labor

Min. 1 hour increment, after 1st hour time is billed in 1/2hr increments. Timing is started at time of call

Date	Time	#Workers	x	# of hours	=	Total Hours	@	Hr Rate	Total
_____	_____	_____	x	_____	=	_____	@	_____	_____
<b>Total Installation Labor</b>									

### Dismantle Labor

Min. 1 hour increment, after 1st hour time is billed in 1/2hr increments. Timing is started at time of call

Date	Time	#Workers	x	hours	=	Total Hours	@	Hr Rate	Total
_____	_____	_____	x	_____	=	_____	@	_____	_____
<b>Total Dismantle Labor</b>									

**Material Handling is used to unload or load exhibitor equipment including forklift or dollies.**

Advance Price

Show Price

Material Handling for 1st hour		\$ 100.00	\$ 123.00
Additional hours		\$ 75.00	\$ 92.25

### Material Handling

Min. 1 hour increment, after 1st hour time is billed in 1/2hr increments. Timing is started at time of call

Date	Time	#Workers	x	# of hours	=	Total Hours	@	Hr Rate	Total
_____	_____	_____	x	_____	=	_____	@	_____	_____
<b>Total Material Handling</b>									

NOTE: Once items are unloaded they are delivered direct to your booth location. No storage or security is provided by us. All items requiring signature to freight company will need to be signed by exhibitors staff.



*Method of Payment Form*

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Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

**Method of Payment**

**Company Check**

Please make checks payable to : Lone Star Exhibits. Checks Must be in US funds drawn on US or Canadian Bank

**Credit Card**

For your convenience, we will use the authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Lone Star Exhibits companies, or any charges which Lone Star may be obligated to pay on behalf of exhibitors, including without limitation, any shipping charges. Please complete the information requested below.

- Amex     Visa     Mastercard     Discover

Account No. \_\_\_\_\_ exp date: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
 City State, \_\_\_\_\_  
 Zip: \_\_\_\_\_

**Enter Totals Here**

Furnishings	Carpet	Cleaning	Installation Labor	Dismantle Labor	Material Handling
Signs	Other				Subtotal

***Thank you for your business!***

8.25 sales tax will be added