2018 School Art Program Rules and Regulations

Table of Contents

Updates and Amendments ............................................................................................................... 2
Section 1: Overview and Definitions ............................................................................................ 3
Section 2: General Program Rules – All Entries .......................................................................... 3
Section 3: Eligibility – High School Only .................................................................................... 5
Section 4: Eligibility – Elementary & Junior High Only ............................................................... 5
Section 5: General Artwork Guidelines – All Entries ................................................................... 5
Section 6: General 2D Artwork Guidelines – All Entries .............................................................. 6
Section 7: General 3D Artwork Guidelines – All Entries .............................................................. 7
Section 8: General 3D Artwork Guidelines – High School Only ................................................... 7
Section 9: General 3D Artwork Guidelines – Elementary & Junior High Only ............................ 8
Section 10: 2D & 3D Source Materials – High School Only ......................................................... 8
Section 11: Judging – All Entries ................................................................................................ 8
Section 12: District Judging Guidelines ....................................................................................... 8
Section 13: Awards – Elementary, Junior High & High School 2D Entries ............................... 10
Section 14: 3D Awards – High School Only ................................................................................. 10
Section 15: Auction – High School Only ..................................................................................... 10
Section 16: Auction – Elementary & Junior High Only ................................................................. 11
Section 17: Required Paperwork – All Entries ............................................................................ 12
Section 18: Required Paperwork – High School Only ................................................................. 12
Section 19: Required Paperwork – District Representative/Private School Representative .......... 12
Appendix A: ID Card/Student Affidavit ....................................................................................... 13
Appendix B: Source Information Form ....................................................................................... 14
Appendix C: Release of Liability and Indemnity Agreement/Originality Certification Form .......... 16
Appendix D: District Representative/Private School Representative Affidavit ............................ 17
Appendix E: Return of Artwork ................................................................................................ 18
Appendix F: Artwork Example ................................................................................................... 19
1. Wire and/or metal hanging mechanisms must not be attached to the back of the artwork surface.

2. Laminated artwork is not allowed.

3. District judging guidelines have changed substantially. Please see Section 12 on page 8.

4. High school 2D, Junior High and Elementary judging for each public school/school district will take place at one district judging at NRG Center.

5. High school 3D judging will be held at one show at NRG Center.

6. All entries must have a completed Release of Liability and Indemnity Agreement/Originality Certification Form.

7. Release of Liability and Indemnity Agreement/Originality Certification Forms for all entries are due on the date and time of the assigned judging.

8. Each district representative/private school representative must swear to and sign an Affidavit. This Affidavit must be notarized. Please see Section 19 on page 12.
All students and teachers should review the rules and guidelines carefully.
Questions may be directed to your district chairman.
Artwork that does not comply with these rules will be disqualified and/or ineligible to advance in the School Art Program.

Section 1: Overview and Definitions

Mission of the School Art Program: The mission of the School Art Committee is to coordinate and supervise the Houston Livestock Show and Rodeo™ School Art Program. The program promotes an awareness of agriculture, Western Heritage and Show activities through artistic competitions for area students.

Western Art: The subject matter for all artwork entered in the School Art Program must be Western Art. Western Art is defined as art that depicts the heritage, lifestyle, and landscapes of the West, both historical and present day.

2D Program Definition: Western Art images created on a flat, non-reflective surface using only the mediums allowed.

3D Program Definition: Western Art three-dimensional forms using only the mediums allowed.

Grade Level Definitions:
- Elementary: Pre-K – 5th grade
- Junior High: 6th – 8th grade
- High School: 9th – 12th grade

Section 2: General Program Rules – All Entries

Entries that do not comply with the following rules and artwork restrictions will be disqualified and will not be judged.

ENTRIES
1. Artwork must be started after the beginning of the 2017-2018 school year and completed prior to the January judging date for your school/school district.
2. Only the student may work on his or her artwork under the supervision and critique of a teacher of the student’s school or school district.
3. Although the majority of the work must take place in the school setting, a student may work on the artwork outside the classroom environment but may not receive instruction, guidance, or critique from anyone other than the supervising teacher (for example, a private instructor, teacher, or professional advisor).
4. Artwork created under the supervision of any person, teacher, or instructor outside the registered school district or private school is not eligible for the School Art Program competition.

ARTWORK RESTRICTIONS
1. Certain subjects are considered unacceptable for the School Art Program competition. Artwork depicting these subjects will be disqualified. The subjects include:
a. Any subject matter that, in the sole judgment of the Houston Livestock Show and Rodeo, is highly controversial or may detract from the general character of the Show (e.g., items, symbols, or themes that may represent racism, prejudice, profanity, or are of a lewd nature).

b. Satanic or violent art

c. Nudes and inappropriate or suggestive clothing, or a lack thereof.

2. Certain types, styles, and methods of artwork are not permitted in the School Art Program competition. Artwork of these types, styles, or methods will be disqualified. These include:
   a. Jewelry (including necklaces, pendants, rings, and belt buckles)
   b. Photographic or digital work
   c. Wood burning
   d. Artwork created on glass, mirror, plastic, metal, or any reflective material that would cause difficulty in photographing the artwork
   e. Artwork created using cloth, fabric, felt, etc.

3. Images traced by hand or with the use of an overhead or opaque projector or any other electronic or mechanical device are prohibited. Artwork that incorporates traced images will be disqualified.

DISQUALIFICATION PROCEDURES
If a student's artwork is found to be in violation of the artwork restrictions detailed in these School Art Program Rules and Regulations either before, during or after the district judging, the artwork will be disqualified and will not be judged, and the student will not be eligible for any award, scholarships, or workshop, and the artwork will not be displayed in the Hayloft Gallery. It is Houston Livestock Show and Rodeo policy that any violation of the School Art Program Rules and Regulations may result in disqualification of a student, school, or school district from further participation in the program. Disqualification decisions made by representatives of the Houston Livestock Show and Rodeo are final.

INELIGIBILITY
Artwork that is found to be in non-compliance of the artwork guidelines and not in violation of the artwork restrictions may receive a blue, red, or white ribbon from the public school district, the private school show, or the 3D high school show as applicable. High school seniors whose artwork is determined to be ineligible are still eligible to apply for a Houston Livestock Show and Rodeo School Art Scholarship.

CLASSIFICATION
The Houston Livestock Show and Rodeo reserves the right to re-class any piece of art determined to be categorized incorrectly. For example, an entry using one color paint can be moved from monochromatic drawing to painting.

CONSENT
1. The student, teacher, and parent/guardians understand, that as a condition of participation in the School Art Program, they are granting HLSR permission to display the student’s artwork; to photograph, film, or otherwise record the student’s artwork; and to reproduce the student’s artwork in whole, in part, or composite. The student and parent/guardian waive and release any and all rights to inspect/approve the final product, and they release, discharge, and hold harmless HLSR from any liability by virtue of the use of the student’s artwork or images.

2. The Houston Livestock Show and Rodeo and the School Art Committee are not responsible for loss, theft or damage of artwork. Damaged artwork will not be repaired.
Section 3: Eligibility – High School Only

1. Students enrolled in approved public independent school districts and approved private schools must be enrolled for the entire school year in order to participate.
2. High School students may enter one piece of two-dimensional art (2D) **AND/OR** one piece of three-dimensional art (3D).
3. A student whose artwork was previously selected as Grand Champion may not submit 2D artwork in the same class. The student may submit artwork in a different 2D class.
4. The 2D classes are:
   a. **Colored Drawing**: Colored pencil, pastels, crayon, conte, chalks.
   b. **Mixed Medium**: The use of any mixture of two or more mediums, for example, watercolor with pencil or pen and ink with watercolor.
   c. **Monochromatic Drawing**: Drawings using one color and variations of the same color, for example a lead pencil drawing, charcoal drawing or a drawing made with one color pencil.
   d. **Painting**: All mediums applied by brush or palette knife, such as oil, watercolor, ink washes, acrylics, tempera, designer colors, gouache, inks and dyes.
5. The 3D classes are:
   a. **Sculpture**: realistic forms created by hand only using clay (petroleum base or water base clays, air-dried or fired in a kiln).
   b. **Functional Ceramic**: ceramic created by hand only using air-dried or fired clay, capable of holding or dispensing liquids. **Functional ceramic pieces are not eligible for auction.**

Section 4: Eligibility – Elementary & Junior High Only

1. Students enrolled in approved public independent school districts and approved private schools must be enrolled for the entire school year in order to participate.
2. Elementary and Junior High students may enter one piece of two-dimensional art (2D) **OR** one piece of three-dimensional art (3D).

Section 5: General Artwork Guidelines – All Entries

Artwork that is found to be in non-compliance with the guidelines outlined in Sections 5 –19 are not eligible to advance to the next round of judging.

1. The subject matter for all artwork must be Western Art.
2. Due to blind judging, artwork may not have identifying information located anywhere on the artwork including the front, back, bottom, and sides. Identifying information may not be included on the Source Information Form or any of the sources. Identifying information includes student names, signatures, school names, school districts, teacher names, etc.
3. All artwork must have a title. Identifying information may not be included in the title.
4. All artwork must be dry.
5. 2D artwork may not be framed.
6. **All artwork must be the student’s original composition and content and individual expression.**
   a. Published images **MAY NOT** be reproduced in whole or part and used as the student’s **primary reference source**. Published images include, but are not limited to, drawings, sketches, or photographs published electronically (eBooks, mobile apps, web sites, etc.) or in print (magazines, books, brochures, etc.).
      i. Releases to use published or copyrighted images will not be accepted.
   b. Student’s **MAY** use published images (electronic or print) as a **secondary reference source**. Secondary reference sources should never be the main idea of the artwork and should not be directly reproduced in whole or part. They may only be used as a frame of reference for backgrounds and/or in support of the main image.
   c. Trademarked logos, slogans and licensed characters are not permitted in part or in whole. This also applies to the title of the artwork.
   d. Logos, slogans, or licensed characters that are strikingly similar to the originals are not permitted.

**Section 6: General 2D Artwork Guidelines – All Entries**

1. The only permissible mediums and materials that may be used to create art include any type or brand of:
   a. Pastels
   b. Acrylic paint
   c. Ink
   d. Chalk
   e. Watercolor
   f. Markers
   g. Charcoal
   h. Oil paint
   i. Pen
   j. Air brush
   k. Pencil
   l. Crayon
   m. Dye
   n. Conte

2. Unacceptable techniques include:
   a. Second surface (any form of pasting and gluing)
   b. Any work that is cut away (particularly the use of cardboard)
   c. Scratchboard

3. **Minimum dimension**: 11” X 14” including up to 3½” mat – horizontal or vertical.

4. **Maximum dimension**: 18” X 24” including up to 3½” mat – horizontal or vertical.

5. Charcoal, pastels, and lead pencil drawings must be sprayed, and fixed. Artwork that smears will be ineligible.

6. Artwork must be matted or mounted unless the artwork is created on canvas with wooden stretcher frames or hardboard canvas.
   a. If matted, the mat cannot exceed 3½ inches on any side.
   b. If matted, the mat must be affixed in a way that it can be removed without damaging the artwork.
   c. If matted, only use a single mat. Multiple matting is not allowed.
   d. If mounted, use a product like tag board that is sturdy enough to prevent sagging.

7. Wire and/or metal hanging mechanisms must not be attached to the back of the artwork surface.

8. Laminated artwork is not allowed.
Section 7: General 3D Artwork Guidelines – All Entries

1. All 3D artwork must be able to withstand repeated transporting and handling.

2. The artwork must stand on its own or have a base for support.
   a. A base is required for artwork made from clay. Do not totally cover the base with clay as this makes handling very difficult.
   b. If a base is used, the artwork must be securely fastened to the base through armature or other means.
   c. Artwork cannot be too heavy and must sit solidly on its base or bottom.

3. **Dimensions**: may not exceed 16 inches in height, width or depth **including** the base/easel.

4. **Weight**: may not exceed 15 pounds in total weight.

5. Fragile 3D artwork subject to damage or determined to be susceptible to damage, is not eligible for participation in the program. If damage occurs to any 3D artwork, the Houston Livestock Show and Rodeo is not responsible for repairs. Damaged artwork will be ineligible.

6. If wire is used (i.e. twisted wire to form rope), it must be treated as armature and covered with clay.

7. 3D artwork cannot be cast.

8. No molds may be used (only hand tools may be used).

9. If air dry clay is used, it must be completely dry prior to the 3D judging event.

10. Bas-relief is acceptable, but the artwork must be presented so that all sides can be viewed (for example, on an easel or pedestal).

11. If required, all unfired clay sculpture must have a sound armature throughout the interior, securely attached to the base.

Section 8: General 3D Artwork Guidelines – High School Only

1. Permissible mediums include:
   a. Petroleum base clay
   b. Water base clay
Section 9: General 3D Artwork Guidelines – Elementary & Junior High Only

1. Permissible mediums and materials:
   a. Wire
   b. Plaster
   c. Papier-mâché
   d. Petroleum base clay
   e. Water base clay
   f. Wood
   g. Stone

Section 10: 2D & 3D Source Materials – High School Only

1. All artwork must be the student’s original composition, content and individual expression.

2. High School students are required to submit their source materials.
   a. If artwork is an exact copy of a photograph (primary reference source), the photograph(s) must be taken by the student; or under the student’s direction, by an immediate family member, a fellow student, or by a teacher. Other photographs may be used as long as the image does not constitute the main idea of the artwork.
   b. If a still life is set-up in the classroom, a picture, from the student’s perspective must be provided and documented on the “Source Information” form.
   c. The origin of EACH source should be clearly marked in accordance with the “Source Information” form. School Art representatives should be able to easily tell which source is being referred to on the form.
   d. Original ideas from the student’s imagination should be supported by several developmental sketches that shows progression of ideas.
   e. Visual references obtained from students who participated in the Western Art Academy may not be used by any student who participates in the School Art Program as this could compromise blind judging.

Section 11: Judging – All Entries

The following criteria will be considered when artwork is judged. Originality, creativity and composition will be heavily weighted along with the student’s ability to apply technical skill and artistic excellence.

   a. Originality: Is the concept or idea original? Is it the student’s own work and/or does the work show composition with multiple sources? Does it appeal to a wide-ranging audience?
   b. Creativity: Does the piece of art show the student’s imagination? Is the subject matter unique? Is the interpretation innovative?
   c. Skill: Skill is assessed based on the age of the artist.
   d. Excellence in drawing (2D only): What extent of accuracy has the student achieved? How difficult is the chosen media? How well does the student draw, use color, hues, shading and texture?

Section 12: District Judging Guidelines

Artwork for district judging and private school judging will be selected and submitted by the school district or private school representative.
ENTRIES

1. Districts and private schools will vet all artwork and determine which pieces to bring to NRG Center for district judging.
2. For public school districts, the number of high school 2D pieces that can be brought to NRG Center for district judging will be based on quota:

<table>
<thead>
<tr>
<th>Quota</th>
<th>Maximum number of high school 2D pieces</th>
</tr>
</thead>
<tbody>
<tr>
<td>400-650</td>
<td>25</td>
</tr>
<tr>
<td>200-399</td>
<td>20</td>
</tr>
<tr>
<td>5-199</td>
<td>15</td>
</tr>
</tbody>
</table>

3. Districts may bring up to 5 pieces of elementary art and up to 5 pieces of junior high art.
4. In addition, districts may bring 1 piece of high school 2D art to serve as an alternate entry in the event that a piece is declared ineligible or disqualified. The alternate artwork must have all paperwork complete in order to be judged.
5. Private schools may bring their maximum quota.
6. The only artwork numbers that may be used are the ones that have been assigned for 2018.
7. If there is a paperwork or artwork guideline violation, the district/school representative has the following options:
   a. Correct paperwork violations before the judging begins.
   b. If the violating artwork is a high school 2D piece, the district may choose to enter an alternate piece.
   c. Take all entries back to the school/school district for corrections and return for an alternate judging date.
   d. Declare that the violating artwork will revert back to a blue ribbon and proceed with judging the remaining artwork.

7. After the district judging has started, artwork may not be altered, modified, or otherwise changed by the teacher, district representative, student, or any other person. This includes, but is not limited to, trimming oversized mats, adding armatures or bases to 3D work, performing touch-up work on a piece of art. Any violation of this rule will result in ineligibility of the student’s artwork.

ATTENDEES

1. The school district or private school representative must be present at their district judging; however, they may not be in the immediate area while judging is in progress.
2. Students, parents, and outside spectators may not be present during the judging.

PREPARING ARTWORK FOR JUDGING

Judging of all artwork will be blind. At Open House, each school representative will receive pre-printed labels with a series of Artwork Numbers, based on the maximum number of pieces eligible for judging.

1. For 2D artwork:
   a. Affix one Artwork Number label to and completely fill out the Artwork Number Card. Affix the card to the bottom front edge of the right hand corner of the artwork, with the Artwork Number facing forward.
   b. Affix one pre-printed Artwork Number label to the back of the artwork. (See Appendix F for a diagram.)

2. For 3D artwork:
a. Affix one Artwork Number label to and completely fill out the Artwork Number Card. The Artwork Number Card must be tied/secured to 3D artwork.
b. Affix one Artwork Number label to the bottom of the artwork.

Section 13: Awards – Elementary, Junior High & High School 2D Entries

1. Elementary Level Awards:
   a. Up to one Best of Show award
   b. Up to one Gold Medal award

2. Junior High Level Awards:
   a. Up to one Best of Show award
   b. Up to one Gold Medal award

3. High School Level – 2D Awards:
   a. Up to one Best of Show award
   b. Up to two Gold Medal awards
   c. Additional pieces of artwork may be awarded Special Merit at the sole discretion of the Show.

4. Finalist ribbons are given to artwork that is brought to NRG Center to be considered for Best of Show, Gold Medal or Special Merit. No other ribbons will be given to the Finalists.

5. If a public school representative decides to not have a violating piece of artwork judged, the artwork will go back to the district and be given a blue ribbon.

Section 14: 3D Awards – High School Only

1. One judging will be held at NRG Center for all high school 3D artwork from all school districts and private schools participating in the Houston Livestock Show and Rodeo School Art Program.

2. All artwork, excluding restricted art marked for disqualification, will be given a blue, red or white ribbon based on its artistic merit.

3. A total of up to 20 Best of Show and up to 20 Gold Medal awards will be selected.

4. Finalist ribbons are given to the blue ribbon winners that were considered for Best of Show or Gold Medal. No other ribbons will be given to the Finalists.

Section 15: Auction – High School Only

1. All artwork entered in a high school 2D class and/or the 3D sculpture class is eligible for auction.

2. If a student’s artwork is selected for auction, the student is eligible for a cash premium. To receive payment, the student must complete a W-9 form and provide the student’s Social Security Number or ITIN.
3. An original W-9 completed by the STUDENT must be received in the Houston Livestock Show and Rodeo offices by March 30, 2018 in order for the student to receive payment. If the student does not complete the W-9 and provide a valid Social Security Number or ITIN the student will not receive payment but their artwork will still be auctioned.

4. The student whose 2D artwork is selected as Grand Champion is required to personally sign limited edition prints of their artwork in a quantity sufficient to meet the Houston Livestock Show and Rodeo’s presale obligations and program needs. $1,000 of the student’s premium award will be withheld until the signing is complete.

5. The student whose 2D artwork is selected as Reserve Grand Champion is required to personally sign limited edition prints of their artwork in a quantity sufficient to meet the Houston Livestock Show and Rodeo’s presale obligations and program needs. $1,000 of the student’s premium award will be withheld until the signing is complete.

6. Prints or copies of artwork entered in the School Art program cannot be made or marketed by the student or the school district. However, students or school districts may feature the artwork in their portfolio or on their website, but may not sell prints or digital images of the artwork.

7. 2D artwork selected for auction becomes the property of the Houston Livestock Show and Rodeo. All other 2D artwork will be returned to the artist (see Appendix E for important instructions on the return of artwork).

8. The 3D Class Champion and Reserve Class Champion will be entered in the School Art Auction.

9. The next ten, top scoring 3D entries will be paid premiums equivalent to the premiums paid to 2D auction Lots 17 and up, but will not be auctioned.

10. The 3D Class Champion, Reserve Class Champion and Premium Winner artwork become the property of the Houston Livestock Show and Rodeo. All other 3D artwork judged will be returned to the student (see Appendix E for important instructions on the return of artwork).

Section 16: Auction – Elementary & Junior High Only

1. All artwork entered in the Elementary and Junior High classes is eligible for auction.

2. Only the Elementary and Junior High Class Champion and Reserve Class Champion will be auctioned.

3. If a student’s artwork is selected for auction, the student is eligible for a cash premium. To receive payment, the student must complete a W-9 form and provide the student’s Social Security Number or ITIN.

4. An original W-9 completed by the STUDENT must be received in the Houston Livestock Show and Rodeo offices by March 30, 2018 in order for the student to receive payment. If the student does not complete the W-9 and provide a valid Social Security Number or ITIN the student will not receive payment but their artwork will still be auctioned.

5. Prints or copies cannot be made or marketed by the student or the school district prior to entering a piece of artwork in the School Art program. However, students or school districts may feature the artwork in their portfolio or on their website.

6. Artwork selected for auction becomes the property of the Houston Livestock Show and Rodeo. All other artwork will be returned to the artist (see Appendix E for important instructions on the return of artwork).
Section 17: Required Paperwork – All Entries

1. All students and teachers must complete an ID Card/Student Affidavit (see Appendix A).

2. The Artwork Number label must be affixed in the designated area in the upper right hand corner of each ID Card/Student Affidavit.

3. The ID Card/Student Affidavits must be presented to the district chairman in numerical order.

4. All entries must have an Artwork Number Card affixed to the artwork. The Artwork Number Card must be filled out completely.

5. All entries must have a completed Release of Liability and Indemnity Agreement/Originality Certification Form. The student, the student’s art teacher (or school representative), and the student’s legal guardian (if the student is under 18 years old) must all sign the form.

Section 18: Required Paperwork – High School Only

1. All students and teachers must complete a Source Information Form (see Appendix B).

2. The Artwork Number label must be affixed in the designated area in the upper right hand corner of each form.

3. The Source Information Form and all source materials/visual references must be placed in the Source Material Envelope (to be provided by HLSR at Open House) and an Artwork Number label must be affixed to the designated area on the outside of the envelope.

4. The Source Material Envelope must be affixed to the back of the artwork (see Appendix F).

Section 19: Required Paperwork – District Representative/Private School Representative

1. Each District Representative/Private School Representative must swear to and sign an Affidavit (see Appendix D).

2. The Affidavit must be notarized.

3. The Affidavit is due on the date and time of the assigned judging.
Appendix A: ID Card/Student Affidavit

2018 Houston Livestock Show and Rodeo™
School Art Program ID Card & Student Affidavit
Fill out this form completely and legibly.

We, the student and teacher, certify that the following statements are true:
1. We have read, understood, and abided by the 2018 School Art Program Rules and Regulations (the “Rules”), which were made available to the student by the teacher or were viewed online at www.rodeohto.com.
2. This is the student’s original artwork and the student has complied with the Rules pertaining to originality.
3. This artwork was completed SOLELY and EXCLUSIVELY under the supervision of a teacher from an approved school district or private school of the School Art Program. This artwork was never supervised or critiqued outside the school district or private school by any person, teacher or instructor.
4. Any and all work on the artwork was performed only by the student submitting the artwork.
5. We understand that HLSR is not responsible for the loss, theft or damage to the artwork, and that damaged artwork will not be repaired.
6. HIGH SCHOOL ENTRIES – The Source Information Form is accurately and completely filled out and all source/reference materials are included in the Source Material Envelope, and attached to the back of the artwork. The artwork is the student’s own work and idea and has not been reproduced from and does not include any copyrighted protected or published work, phonograph, or other material.
7. We understand that all artwork will be judged for the potential of advancing to the School Art Auction, and if selected for auction or as a 3D premium winner, the student’s artwork becomes the property of HLSR. We understand and agree to the terms of auction put forth in the Rules.

Student’s Signature: ___________________________ Date: ______________
Student’s Phone Number: ___________________________
Student’s Email Address (please list N/A if unavailable): ___________________________

I, the teacher, certify the above statements and further certify that I approved the source material (required for high school students only) and that the above student created this entry solely and exclusively under my supervision.

Teacher’s Printed Name: ___________________________
Teacher’s Signature: ___________________________ Date: ______________
Teacher’s Phone Number: ___________________________
Teacher’s Email Address: ___________________________

HIGH SCHOOL STUDENTS ONLY  Please circle the CLASS of the artwork
Colored Drawing  Mixed Medium  Painting  Monochromatic Drawing  3-D

For Committee Use Only: □ Best of Show  □ Gold Medal  □ Special Merit
Size: _______”(width) _______”(height) _______”(depth - 3D only)

Eligibility: □ Glassell  □ Glassell App  □ WAA  □ College

2018 School Art Committee Rules and Regulations
R&R - Revised September 28, 2017
Page 13 of 20
Appendix B: Source Information Form

2018 Houston Livestock Show and Rodeo™
Source Information Form
High School Only. Please Print.

ATTENTION - Please make sure you have read the 2018 Houston Livestock Show and Rodeo Rules and Regulations in their entirety.
COMMON MISTAKES THAT LEAD TO INELIGIBILITY ARE:
1. INCORRECT SIZE - Artwork larger than 18“x24” or smaller than 11“x14” (sizes include mats which can be up to 3.5”.
2. Trademarks or logos or images that are "strikingly similar" to a trademarked image and used in the artwork. If in doubt, leave it out!
3. Incorrect source documentation. Be thorough in your descriptions.
4. Artwork that is not COMPLETELY dry (don't forget edges).
5. Charcoal, pastels and/or lead pencil drawings that are not fixed and can be smeared.
WHEN IN DOUBT, PLEASE CHECK WITH YOUR TEACHER!

TITLE OF ARTWORK:

*** For each source used as a visual reference, fill-out one of each of the following.

SOURCE #1/PRIMARY SOURCE (label the back of the source with this number)
Type of source (check one) - website, book, magazine or sources other than your own, are not primary sources:

_____ PHOTOGRAPH - Date Taken: __________________________ Location: ________________
Who took the photo:
☐ a living member of my family ☐ me ☐ a fellow student who is known to me ☐ my supervising teacher

_____ STILL LIFE - Please provide at least one photo take from your perspective.

_____ ORIGINAL SKETCH - In the space below, please explain your sketch and the process you used to come up with it (you may attach a separate piece of paper if you wish):


SOURCE #2/SECONDARY SOURCE (label the back of the source with this number)
Type of source (check one) - website, book, magazine or sources other than your own, are not primary sources:

_____ PHOTOGRAPH - Date Taken: __________________________ Location: ________________
Who took the photo:
☐ a living member of my family ☐ me ☐ a fellow student who is known to me ☐ my supervising teacher

_____ STILL LIFE - Please provide at least one photo take from your perspective.

_____ ORIGINAL SKETCH - In the space below, please explain your sketch and the process you used to come up with it (you may attach a separate piece of paper if you wish):
2018 Houston Livestock Show and Rodeo™
Source Information Form
High School Only. Please Print.

___ PRINT/DIGITAL SOURCE (may only be used as a secondary reference source)

Please check off the following boxes:
☐ Website ☐ Book ☐ Magazine ☐ Other: ____________

Title/Web Address of Source: ____________________________________________

Artist/Photographer: __________________________ Date Published: ____________

SOURCE #3/SECONDARY SOURCE (label the back of the source with this number)

Type of source (check one) - website, book, magazine or sources other than your own, are not primary sources:

☐ PHOTOGRAPH - Date Taken: __________________ Location: ________________

Who took the photo:
☐ a living member of my family ☐ me ☐ a fellow student who is known to me ☐ my supervising teacher

☐ STILL LIFE - Please provide at least one photo take from your perspective.

☐ ORIGINAL SKETCH - In the space below, please explain your sketch and the process you used to come up with it
(you may attach a separate piece of paper if you wish):

[Blank space for sketch explanation]

___ PRINT/DIGITAL SOURCE (may only be used as a secondary reference source)

Please check off the following boxes:
☐ Website ☐ Book ☐ Magazine ☐ Other: ____________

Title/Web Address of Source: ____________________________________________

Artist/Photographer: __________________________ Date Published: ____________
Appendix C: Release of Liability and Indemnity Agreement/Originality Certification Form
Appendix D: District Representative/Private School Representative Affidavit

AFFIDAVIT

State of Texas §
County of __________________ §

BEFORE ME, the undersigned authority, personally appeared ____________________, who after being first duly sworn did depose and state:

My name is ____________________________. I am of sound mind, capable of making this Affidavit and have personal knowledge of the facts herein stated. I am the district representative/private school representative for ____________________________ (name of school district/private school).

Attached hereto is a Release of Liability and Indemnity Agreement/Originality Certification Form signed by persons I believe to be the student whose artwork is entered in the 2017 – 2018 Houston Livestock Show and Rodeo School Art competition and his/her parent or guardian if applicable.

To the best of my knowledge, the work of art accompanying each Release (i) was started after the beginning of the 2017 – 2018 school year; (ii) was created under the supervision of a teacher in the student’s school or school district without outside instruction, guidance, critique or supervision; and (iii) is the student’s original composition, content and personal artistic expression.

By: __________________________________

Printed Name: _______________________

SWORN TO AND SUBSCRIBED BEFORE ME, this _____ day of ________, 20__.

NOTARY PUBLIC – STATE OF TEXAS
Appendix E: Return of Artwork

The return of artwork is the responsibility of the school district or private school. The School Art Committee will not deliver artwork to the school district or private school. The Houston Livestock Show and Rodeo will not mail artwork.

1. Artwork will be available for pick-up after the final day of the Houston Livestock Show and Rodeo and must be picked up by a school district representative or other designated person on one of the assigned pick-up days listed below:

- Tuesday, March 20, 2018 10 a.m. - 2 p.m.
- Thursday, March 22, 2018 10 a.m. - 2 p.m.
- Saturday, March 24, 2018 10 a.m. - 2 p.m.

2. Points for Super Show and Special Recognition Awards are earned by the school districts that pick up artwork on one of the assigned pick-up days.

3. If you are unable to pick up artwork on one of these assigned days, you must contact your District Chairman or the Contest Division Vice Chairman to arrange an alternate pick-up time. All artwork must be picked up each year before May 31. Artwork not picked up each year by this date may not be available for pick-up until Open House, which is hosted in early September.

4. Failure to pick up artwork before May 31 each year will result in automatic disqualification for a Super Show or Special Recognition Award for the upcoming year.
Appendix F: Artwork Example

Artwork should be prepared for judging as follows:

FRONT OF ARTWORK (applicable for horizontal or vertical orientation)

Minimum artwork size is 11” x 14” (including mat if used).

Maximum artwork size is 18” x 24” (including mat if used).

If a mat is used for high school artwork, attach in a way that it can be removed without damaging the artwork.

Maximum mat size is 3 ½”

4” x 6” card with Artwork Number label, Title, Age, Grade, and Medium

Securely attach the 4” x 6” card by taping the card to the BACK edge of the artwork
Back of artwork should look like this (applicable for horizontal or vertical orientation):

HIGH SCHOOL ONLY:
Attach the Source Material Packet so that the judges can easily access and replace the contents. Securely tape the source envelope to the bottom and left edge of the mat board with the flap facing out so judges have ample access to source material. Tape the flap to secure source material.