



2019 HORTICULTURE COMPETITION RULES AND REGULATIONS

Competitor Requirements:

Texas youth, ages 8 to 18

Competition Categories:

Category 1: Floral Design

Section A: Texas Tables

Section B: Rodeo Cup

Section C: Dining Duets

Category 2: Container Grown Plants

Category 3: Horticulture Photography

Category 4: Miniscapes

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2019 Rule Changes

- Rodeo Cup
 - The 20 finalists in the Surprise Situation for Rodeo Cup will be placed 1st - 10th during a "live judging" at the Awards Ceremony.
 - No scoresheet will be provided for the Top 20.
- Texas Tables
 - Exhibitors participating in the Texas Tables category will be mailed an additional 5"x7" card to explain their inspiration and construction of their entry for the judges.
 - The card should explain the container choice as well as the floral choices.
 - The card WILL NOT be judged on its appearance.
 - The card cannot contain the exhibitor's name, school or any other identifying information.
 - The card is strictly for the judges to interpret the exhibitor's design and inspiration.
- Entries
 - Entry Items pick up has been moved to ONE day - Monday, March 18, 2019 from 10 a.m. – 5 p.m.

ENTRY INFORMATION

Deadline: Entry deadline, all classes and categories is **January 25, 2019**.

How to Enter: Entry forms must be completed online.

Entry forms are available at:

<http://www.rodeohouston.com/Get-Involved/Exhibitors-Participants/Horticulture>

- Incorrect or incomplete information on the entry form may result in disqualification of the entry or a delay in issuing awards.
- Each entry must include the exhibitors mailing address, phone number, and email address. Refrain from using a teacher or advisors contact information.
- Each exhibitor must submit a signed Release of Liability and Indemnity Agreement in order for the entry to be valid.
- Submission of an entry form means you understand that the decision of the judges is final. You agree to abide by the rules and regulations of the Houston Livestock Show and Rodeo's (the "Show") Horticulture Competition.
- Include FFA/4-H advisor's contact information if applicable.
- It is the responsibility of the contestant/advisor to confirm that the entry has been received.

Division Criteria: Exhibitors competing in the Horticulture Competition must meet the following criteria:

- Exhibitor must be a Texas resident between the ages of 8 and 18 as of March 3, 2019.
- Entries in the Rodeo Cup, Texas Tables, Container Grown Plants, and Horticulture Photography categories must be submitted by individual exhibitors only; team entries are not permitted.
- Entries in the Miniscapes category may be submitted by individual exhibitors or teams. Teams are comprised of two to six exhibitors. All team members must meet the qualifications for the competition.
- Entries in the Dining Duets category **MUST** be a team of two exhibitors.
- Exhibitors competing in a team category **DO NOT** have to be from the same school or FFA/4-H chapter

Entry Fees: There are no entry fees for the Horticulture Competition.

Entry Limit: Exhibitors competing in the Horticulture Competition may enter one entry per category.

- Please check all categories that you wish to enter on the online entry form.
- The Show has the right to limit entries to facilities available. Entries will be dated as received and entries received first will have priority. All entries are considered accepted unless the exhibiter is notified otherwise.

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Entry Guidelines: Please read all guidelines carefully. Direct any questions to the contacts listed at the end of this section.

- The Show has the right to refuse any entry that has a serious disease or insect problem.
- No entries with copyright or licensing infringement will be accepted. If there is any reproduction, in whole or in part, of a registered trademark or work of another individual, the Show reserves the right to disqualify the entry.
- The Show is a family oriented event. The Houston Livestock Show and Rodeo reserves the right to disqualify any entry that, in the Show's sole judgement, is deemed inappropriate for family viewing, controversial, or in poor taste prior to judging and display.
- The Show will not be liable for entries made in error and will not re-open judging to accommodate such entries.
- All entries will be maintained (watered, cared for) by the Show.
- All entries must be the work product of the individual(s) listed as the exhibitor(s) on the entry form.
 - If an exhibitor in a team category must withdraw, that exhibitor may be replaced by someone else who meets the entry requirements.
 - The Show must be notified of the substitution prior to the start of the competition.
- The new exhibitor must submit a completed Release of Liability and Indemnity Agreement and provide contact information. Alternates will be selected for the following competitions: Texas Tables, Rodeo Cup, Dining Duets, and Miniscapes. If an exhibitor is selected as an alternate, they will be notified via email. Alternates will check in the day of the competition and notified if they will be able to participate prior to the meeting before the competition begins. Alternates will be chosen based on the order in which they check in.
- **The Show is not responsible for lost, damaged or dead items. Small items, accessories, etc. should be securely fastened to their container. Items of great sentimental value should not be used.**
- Any entry that does not comply with all competition rules will be disqualified.

Free Show Admission: Exhibitors will receive free Show admission allowing the exhibitor to access the Show grounds on the competition date. A parking pass and a ticket for an accompanying adult will also be provided.

- Exhibitors in the Rodeo Cup, Texas Tables, and Container Grown Plants categories will use their NRG Park admission ticket and parking pass on Sunday, March 3, 2019 to park and re-enter the grounds after delivering their entries. Two exhibitor badges will be given to each exhibitor when they check in with their entry.
- Exhibitors in the Dining Duets category will use their NRG Park admission ticket and parking pass on Sunday, March 10, 2019. Each exhibitor will receive two exhibitor badges when they check in.

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- Exhibitors in the Miniscapes category will receive an exhibitor badge when they check in to construct their entry. Exhibitors should use their exhibitor badge to ride the Reed Road shuttle bus and access the grounds on Sunday, March 3, 2019 to attend the Awards Presentation.
- Exhibitors in the Horticulture Photography category will be eligible to receive two exhibitor badges when HLSR receives their entry by the deadline. Exhibitors should use their exhibitor badge to ride the Reed Road shuttle bus and access the grounds on Sunday, March 3, 2019 to attend the Awards Presentation.
- NRG Park admission tickets and parking passes will be mailed to exhibitors no later than February 4, 2019.
- NRG Park admission tickets and parking passes for exhibitors participating in team competitions will be mailed to the person listed as “Primary Contact” on the entry form. Each team will receive one parking pass.

Consent: Exhibitors agree to the following conditions in order to participate in the Horticulture Competition:

1. The student, teacher and parent/guardian understand, that as a condition of participation in the Horticulture Competition, they are granting HLSR permission to display the student’s entry or entries; to photograph, film, or otherwise record the student’s entry or entries; and, to reproduce the student’s entry or entries in whole, in part or composite. The student and parent/guardian waive and release any and all rights to inspect/approve the final product, and they release, discharge, and hold harmless HLSR from any liability by virtue of the use of the student’s entry or entries or images.
2. While the Show takes every precaution to ensure the integrity of the entries, HLSR and the Horticulture Committee are not responsible for loss, theft, or damage of entries. Damaged entries will not be repaired.

Contacts: The following staff members are available to answer any questions about the Horticulture Competition. Should an exhibitor require any accommodations due to personal health/medical conditions please inform staff members at least one (1) month prior to the competition date.

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AWARDS

Awards Presentation: The Show will host Awards Ceremonies as follows:

- The Rodeo Cup, Texas Tables, Container Grown Plants, Miniscapes and Horticulture Photography categories will be recognized on Sunday, March 3, 2019 at 6 p.m. on the 2nd floor of NRG Center.
- The Dining Duets category will be recognized on Sunday, March 10, 2019 at 4 p.m. on the 2nd floor of NRG Center.
- Exhibitors placing 1st through 10th in all competition categories will be recognized.
- Buckles will be presented to the 1st place winners in each category during the awards ceremony.
- Trophies will be presented to the 2nd and 3rd place winners in each category during the awards ceremony.
- Ribbons will be presented to winners 4th through 10th place.
- Monetary awards will be given to those exhibitors that place first through tenth place. **All monetary awards will be mailed to the exhibitors within 90 days of the close of the 2019 Show provided that the exhibitor has submitted a W-9.**

Awards: For all categories (Floral Design, Container Grown Plants, Miniscapes, and Horticulture Photography):

- Awards will be as follows
 - 1st Place: \$1000 (and a buckle)
 - 2nd Place: \$750 (and a trophy)
 - 3rd Place: \$500 (and a trophy)
 - 4th Place: \$250 (and a ribbon)
 - 5th – 10th Place: \$100 (and a ribbon)
- **In the Miniscapes category, the check will be made out to the primary contact. In the Dining Duets category, each exhibitor will receive half of the total award.**
- All exhibitors must complete an online W-9 to receive payment. Winning exhibitors will receive their W-9 form via email at the email address provided at the time of entry. Should any information on the W-9 form need to be changed please contact Angela Gutierrez at horticulture@hlsr.com or 832-667-1110. Delay in submitting the W-9 form will result in a delay in receiving your cash premium.
- Winning exhibitors who have not submitted the required documentation by June 3, 2019 forfeit their winnings.
- Winners in the Photography category are required to submit a digital image of their winning entry in order to receive their monetary award. Please email the digital image to Angela Gutierrez at horticulture@rodeohouston.com. **Digital images are due on March 22, 2019.**

- Digital images must be web resolution only.
- Digital images must be in .jpeg or .gif format only.
- Email message must contain the exhibitor's name and contact information.
- Results will be published on the Show's website at www.rodeohouston.com. Miniscapes and Photography competition results will be posted prior to the awards ceremony on Sunday, March 3, 2019.
- All entries will be labeled indicating the level of award and remain on display through the end of the Show.

CATEGORY 1: FLORAL DESIGN

In the Floral Design categories, only the container and decorative items originally provided by the exhibitor will be returned to the exhibitor. **The Show is not responsible for lost, damaged or dead items. Small items, accessories, etc. should be securely fastened to their container. Items of great sentimental value should not be used.**

Section A – Texas Tables

In Texas Tables, exhibitors will design a floral arrangement for a table. The setting DOES NOT have to be for a dining table; participants can create a table arrangement for any situation (e.g. an arrangement for a buffet table, a coffee table, a guest book sign in table, etc.). **A maximum of 100 exhibitors may participate in Texas Tables. Entries will be accepted on a first received basis.**

Design Guidelines: Exhibitors should review the design guidelines prior to preparing their entry. Questions may be directed to Angela Gutierrez.

- Exhibitors will be mailed a 5"x7" card to describe the use of the floral arrangement. The card will be mailed with NRG Park admission tickets. The description on the card will be judged for content and how it relates to the table arrangement. The card WILL NOT be judged on its appearance.
- Exhibitors will be mailed an additional 5"x7" card to explain their inspiration and construction of their entry for the judges. This card should explain the container choice as well as the floral choices. This card WILL NOT be judged on its appearance. This card cannot contain the exhibitor's name, school or any other identifying information. The card is strictly for the judges to interpret the exhibitor's design and inspiration.
- Entries will be displayed on a 36" round particle board table with a natural burlap table covering. The exhibitor is responsible for positioning their design on the table covering. Exhibitors are required to use the table covering provided by the Show. The table and table covering provided are for display purposes only and will not be considered in judging.
- All elements of the entry should reflect or enhance the theme "Texas Tables."
- Entry should be designed to be VIEWED FROM ALL SIDES.

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- Accessories may be used in the floral arrangement; however, emphasis should be on the creative use of natural, fresh cut materials to represent the theme rather than of accessories to create a scene.
- Accessories may **NOT** be added to the table setting (including, but not limited to, silver ware, decorative items, place mats, books, glassware).
- Artificial floral, plant and foliage materials may not be used.
- Commercially grown materials may be used.
- No artificial leaf polishes may be used.
- No painting is permitted on fresh materials.
- Flowers and foliage should be free of blemishes, insects, and disease.
- Each exhibitor's design will be a sole effort with no assistance from anyone in any manner. No talking will be allowed during the competition.
 - If the exhibitor is unable to deliver his/her entry, they may allow a designee to place their entry on the table.
 - The entry will be disqualified if, at the sole discretion of the Show, it is determined that the designee has altered the design in any manner.
- No electronic devices are allowed during the competition.
- Only exhibitors and designees are allowed in the competition area prior to judging.

Delivery of Entries: Entries must be delivered to NRG Center, 2nd Floor, east end, on Sunday, March 3, 2019 between 11 a.m. and 12 p.m. Exhibitors must check in at each competition table that they have entered.

- Exhibitors will access NRG Park through Gate 2, NRG Park off Fannin (see map in Appendix A).
- Exhibitors will turn right after entering the gate and unload their entry in the area designated for the Horticulture Competition (see map in Appendix A).
- Exhibitors will park in the Purple Lot after dropping off their entry (see map in Appendix B).
- Exhibitors will be met by a Horticulture Committee volunteer; the volunteer will assist the exhibitor with unloading entries and delivering entries to the check-in table. **Entries must be completely set-up by 12:15 p.m.**

Exhibitor Project Log: Each exhibitor must keep an "Exhibitor Project Log" that will be submitted along with the entry on the day of the competition at the check-in table. Questions may be directed to Angela Gutierrez.

- Each exhibitor must maintain and submit a project log for each entry using the Exhibitor Project Log in Appendix F (also available online at <http://www.rodeohouston.com/Get-Involved/Exhibitors-Participants/Horticulture>).
- **Other types of exhibitor logs will not be accepted. Entries without the approved HLSR Exhibitor Project Log shown in Appendix F will be disqualified.**

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- The Exhibitor Project Log is assessed for content, not creativity and will represent 4 points of the total score. **The Exhibitor Project Log MUST include all of the following:**
 - A brief narrative describing the source of inspiration for the entry and the steps taken during the creative process (e.g. selection and sourcing of materials, choice of floral materials, color selection).
 - A minimum of four photographs taken during the construction of the floral arrangement.
 - **Photographs must be printed and included with the log. Photographs may not be submitted digitally. HLSR will not print photos.**
 - A sketch of the design, with each plant labeled using its botanical and common names.
 - **A list of plant materials used, including the botanical and common name for all plants.**
 - Judges may make notes in the Exhibitor Project Log.
 - HLSR will not print logs for exhibitors. Project logs need to be complete and ready to be turned in when exhibitors arrive at the check-in table. No exceptions.

Judging: The Show will select qualified judges for each competitive event. Any questions about the judging criteria may be directed to Angela Gutierrez.

- Judging will be based on the following five categories:
 - Up to 24 points for Design Aesthetics – Line/form, Color, and Space
 - Up to 24 points for Design Principles – Balance, Proportion, and Unity
 - Up to 24 points for Mechanics/Execution – Neatness and cleanliness of design, proper coverage of foam, and sturdiness of design
 - Up to 24 points for Creativity
 - Up to 4 points for Completion of Exhibitor Project Log
- Each exhibitor will receive a copy of their score sheet following the awards ceremony. Those not present at the ceremony may request to receive a copy via U.S. mail by emailing horticulture@rodeohouston.com.
- Judging will begin promptly at 12:15 p.m.
- Only judges, Horticulture Committee members, and HLSR staff will be allowed inside the competition area while judging is in progress.
- Judges decisions are final.
- Winning entries will be announced at 6:00 p.m. on March 3, 2019, and winning exhibitors will be recognized. Buckles, trophies, and ribbons may be picked up at this time; monetary awards will be mailed within 90 days of the conclusion of the 2019 Show. Exhibitors are encouraged but not required to be present to receive their award.
- Results will be published on the Show's website at www.rodeohouston.com.

Section B – Rodeo Cup

The Rodeo Cup competition format allows exhibitors to compete on Sunday, March 3, 2019 during the Houston Livestock Show and Rodeo. **A maximum of 114 exhibitors may participate in the Rodeo Cup. Entries will be accepted on a first received basis.**

Competition Format: Every exhibitor will compete in the Wedding Bouquet and Interpretive Design categories. The top 20 combined scores from these two categories will advance to the Final Round and compete in the Surprise Situation category.

Design Guidelines: Exhibitors should review the design guidelines prior to the Rodeo Cup competition. Questions may be directed to Angela Gutierrez. Exhibitors will also have an opportunity to ask questions at the mandatory pre-event meeting.

- Entries are arrangements of cut materials. All cut materials will be provided by the Show.
 - Each exhibitor will be furnished with an identical box of materials, including: fresh flowers, foliage, containers, decorative embellishments, and supplies.
 - The exhibitor is responsible for determining which materials they will use in the design of their entry for each category.
 - No paints, ribbons or decorative accessories of any kind may be supplied by the exhibitor. **Only the materials supplied by the HLSR will be allowed.**
 - **A size restriction of 30 inches at the longest dimension will be strictly enforced.**
 - No advance design work may be performed.
- Each exhibitor must bring their own tools. **Tools cannot be shared by exhibitors.**
- Permissible tools include:
 - Glue(s)
 - Picks
 - Floral Cutters
 - Glue pan or glue gun
 - Pick machine
 - Wire Cutters
 - Knife
 - Scissors
 - Measuring stick
 - Tape(s)
- Each exhibitor's design will be a sole effort with no assistance from anyone in any manner. No talking will be allowed during the competition.
- No cell phones, iPads, or any other communication devices are allowed in the competition room during the competition.
- A mandatory meeting of all exhibitors will be held at 12:15 p.m. At the meeting, the rules will be reviewed and each exhibitor will have an opportunity to ask questions. The competition will begin immediately following the meeting. **Any exhibitors arriving during or after the meeting will be allowed to participate if there is space available; however, the entry will not be judged or scored.**

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- Each exhibitor will create one entry in the following categories. Guidelines and design time for each category are as follows:

Wedding Bouquet

- Design time is 40 minutes.
- Exhibitor will create a wedding bouquet using materials supplied by the Show. **Only the materials supplied by the HLSR will be allowed.**
- No advance design work is permitted.

Interpretive Design

- Design time is 45 minutes.
- The theme will be revealed at the contest. Exhibitors will create a floral arrangement using materials provided by the Show that communicates their interpretation of the theme.
- No paints, ribbons, or decorative accessories of any kind may be supplied by the exhibitor. **Only the materials supplied by HLSR will be allowed.**
- A container and/or prop will be provided to each exhibitor which must be used in the design.
- No advance design work is permitted.

The twenty exhibitors with the top 20 highest combined scores in the Wedding Bouquet and Interpretive Design categories will advance to the Final Round. Competitors in the Final Round will create one entry in the following category:

Surprise Situation

- Design time is 25 minutes.
- Each exhibitor will be given the same surprise topic immediately prior to the start of the design time.
- Exhibitor will create a floral design appropriate to the surprise situation.
- No advance design work is permitted.
- Only the materials supplied by the HLSR will be allowed. Example of a surprise situation: A casual retirement brunch will be held in honor of a 60-year-old woman at 11 a.m. on Saturday with family, friends and co-workers. Create a center piece for the banquet tables.

Delivery of Entries: Participants in the Rodeo Cup competition must check-in at NRG Center, 2nd Floor, east end, on Sunday, March 3, 2019 between 11 a.m. and 12 p.m. Exhibitors must check in at each competition table that they have entered. **A mandatory meeting will be held at 12:15 p.m., and the competitions will begin immediately after the meeting. Any exhibitors arriving during or after the**

meeting will be allowed to participate if there is space available; however, the entry will not be judged or scored.

- Exhibitors will park in the Purple lot, as designated on the parking hangtag (See Appendix B).
- Exhibitors will enter NRG Center at the west end, use the escalator or elevator to access the second floor, and walk to the east end to the check-in table.
- Horticulture Committee volunteers will meet exhibitors at the top of the west escalator and provide direction as needed.

Judging: The Show will select qualified judges for each competitive event. Any questions about the judging criteria may be directed to Angela Gutierrez.

- Judging will be based on the following four categories:
 - Design Aesthetics – Line/form, Color, and Space
 - Design Principles- Balance, Proportion, and Unity
 - Mechanics/Execution – Neatness and cleanliness of design, proper coverage of foam, and sturdiness of design.
 - Creativity
- Each category can earn a maximum of 25 points in the wedding bouquet and interpretive design categories.
- Each design will be scored by totaling the points awarded for each scoring category.
- In the preliminary round, the two design scores will be added together. The twenty exhibitors with the highest combined score will advance to the Final round.
- **The 20 finalists in the Surprise Situation for Rodeo Cup will be placed 1st – 10th during a “live judging” at the Awards Ceremony. There will not be a score sheet for the finals but the arrangement will be judged using the four categories listed above.**
- In the event of a tie, the steering judge will cast a single 1st place vote to break the tie.
- Judges decisions are final.

Each exhibitor will receive a copy of their score sheet following the awards ceremony. Exhibitors not present at the ceremony may request to receive a copy via U.S. mail by emailing horticulture@rodeohouston.com

Section C – Dining Duets

The Dining Duets competition allows teams of 2 exhibitors to compete on Sunday, March 10, 2019 during the Houston Livestock Show and Rodeo. **A maximum of 50 teams of two exhibitors may participate in the Dining Duets. Entries will be accepted on a first received basis.**

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Competition Format: Each team will compete in the design and execution of a floral arrangement and table design.

Design Guidelines: Each team should review the design guidelines prior to the Dining Duets competition. Questions may be directed to Angela Gutierrez. Exhibitors will also have an opportunity to ask questions at the mandatory pre-event meeting.

- Teams will have one hour to plan and execute their design.
- Entries are arrangements of cut materials and table design elements.
- All cut materials and table design elements will be provided by the Show.
- **Teams MUST utilize the entire place setting that is provided in the traditional manner.**
- Each team will be furnished with a box of materials, including fresh flowers, foliage, containers, decorative elements, and supplies.
- The flowers, foliage, and supplies will be the same for each team.
- Each team will receive the same type of decorative elements, but the design of each element can be different amongst teams.
- The team is responsible for determining which materials they will use in the design of their entry.
- Entries will be displayed on a 36" round particle board table with a table covering. The team is responsible for positioning all elements of their design on the table. Teams are required to use the table covering provided by the Show.
- All elements of the entry should reflect or enhance the theme which will be revealed at the contest.
- Each team's design will be a sole effort with no assistance from anyone in any manner.
- No cell phones, iPads, or other communication devices are allowed in the competition area during the competition.
- Entry should be designed to be VIEWED FROM ALL SIDES and appropriate for guests in a dining scenario.
- No paints, ribbons, or decorative accessories of any kind may be supplied by the teams.
Only the materials supplied by the HLSR will be allowed.
- Each team must bring their own tools. **Tools cannot be shared by exhibitors if they are not on the same team.**
- Permissible tools include:
 - Glue(s)
 - Picks
 - Floral Cutters
 - Glue pan or glue gun
 - Pick machine
 - Wire Cutters
 - Knife
 - Scissors
 - Measuring stick
 - Tape(s)

Delivery of Entries: Participants in the Dining Duets competition must check in at NRG Center, 2nd Floor, east end, on Sunday, March 10, 2019 between 11 a.m. and 12 p.m. A mandatory meeting will be held at 12:15 p.m., and the competition will begin immediately after the meeting. **Any exhibitors arriving during or after the meeting will be allowed to participate if space is available; however, the entry will not be judged or scored.**

- Exhibitors will park in the Purple lot, as designated on the parking hangtag (see Appendix B).
- Exhibitors will enter NRG Center at the west end, use the escalator or elevator to access the second floor, and walk to the east end to the check in table.
- Horticulture Committee volunteers will meet exhibitors at the top of the west escalator and provide direction as needed.

Judging: The Show will select qualified judges for each competitive event. Any questions about the judging criteria may be directed to Angela Gutierrez.

- Judging will be based on the following four categories:
 - Design Aesthetics – Line/form, Color, and Space
 - Design Principles – Balance, Proportion, and Unity
 - Mechanics/Execution – Neatness and cleanliness of design, proper coverage of foam and sturdiness of design.
 - Creativity
- Each category can earn a maximum of 25 points.
- Each exhibitor will receive a copy of their score sheet following the awards ceremony. Exhibitors not present at the ceremony may request to receive a copy via U.S. mail by emailing horticulture@rodeohouston.com.
- Only judges, Horticulture Committee members, and HLSR staff will be allowed inside the competition area while judging is in process.
- Judges decisions are final.
- Winning entries will be announced at 4:00 p.m. on March 10, 2019, and winning exhibitors will be recognized. Buckles and trophies may be picked up at this time; monetary awards will be mailed within 90 days of the conclusion of the 2019 Show. Exhibitors are encouraged but not required to be present to receive their award.
- Results will be published on the Show's website at www.rodeohouston.com.

CATEGORY 2: CONTAINER GROWN PLANTS

Exhibitors will plant and cultivate 3 or more different examples of plant species in an appropriate container.

General Guidelines: Exhibitors should review the guidelines prior to preparing their entry. Questions may be directed to Angela Gutierrez.

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- Entries must have been owned and grown by the exhibitor for at least 8 weeks prior to the Show.
 - Plants should show evidence of being grown in the container, such as being securely rooted in the soil.
 - If plants are found to have been freshly potted or do not stand up during the Show because they were not potted soon enough, the award will be withheld.
 - If single elements require replanting during the eight-week period prior to the Show, the exhibitor should document (in writing and with photos) the removed element and the replacement element. The documentation will be part of the Exhibitor Project Log. (See the “Exhibitor Project Log” section below).
- Entries should be complete upon arrival to the Show.
 - **Entries may be delivered and set up between 11 a.m. and 12:15 p.m. on Sunday, March 3, 2019.** Exhibitors may not receive assistance from anyone during the set up.
 - If the exhibitor is unable to deliver his/her entry, they may allow a designee to place their entry on the table.
 - The entry will be disqualified if, at the sole discretion of the Show, it is determined that the designee has altered the design in any manner.
 - Entries should be designed to be viewed from all sides. To designate a preferred viewing side, exhibitor may mark the center back of the container with a white chalk mark.
- Entries should feature 3 or more different plant species per container.
 - Plant selection is at the exhibitor’s discretion.
 - Plants may belong to any species.
 - Plants must be healthy, free of disease, and bug free.
 - Plants are the only living items that may be included with the entry – no other living items are permitted (e.g., animals, reptiles, bugs). Vivarium’s are excluded from the competition.
- Plants should be clearly and attractively potted in a container that is suitable for tabletop display.
 - Select a container that enhances the creative presentation of the entry.
 - If submitting a container grown plant, double potting is permitted, provided natural top dressing is used and the inside of the container is not visible. Top dressing must not float when watered.
 - If submitting a terrarium, double potting is not permitted.
 - If submitting a terrarium, the container may be open air or closed.
- Leaf polish or other commercial foliage enhancers are not permitted.
- Accessories are permitted, however emphasis should be on the creative use of natural, fresh planted materials rather than of accessories to create a scene.

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- Containers must fit on the table provided for display.
 - Entries must not exceed a size of 30" wide x 30" deep.
 - Entries may not exceed 50 lbs.

Delivery of Entries: Entries must be delivered to NRG Center, 2nd Floor, east end, on Sunday, March 3, 2019 between 11 a.m. and 12 p.m. Exhibitors must check in at each competition table that they have entered.

- Exhibitors will access NRG Park through Gate 2, NRG Park off Fannin (see map in Appendix A).
- Exhibitors will turn right after entering the gate and unload their entry in the area designated for the Horticulture Competition (see map in Appendix A).
- Exhibitors will park in the Purple Lot after delivering their entry (see map in Appendix B).
- Exhibitors will be met by a Horticulture Committee volunteer; the volunteer will assist the exhibitor with unloading of entries and delivering entries to the appropriate location.
- **Entries must be completely set up by 12:15 p.m.**

Exhibitor Project Log: Each exhibitor must keep an Exhibitor Project Log that will be submitted the day of the competition at the check in table. Questions may be directed to Angela Gutierrez.

- Each exhibitor must maintain and submit a project log for each entry, using the Exhibitor Project Log in Appendix F (also available on the website at <http://www.rodeohouston.com/Get-Involved/Exhibitors-Participants/Horticulture>)
- **Other types of exhibitor logs will not be accepted. Entries without the approved HLSR Exhibitor Project Log shown in Appendix F will be disqualified.**
- The Exhibitor Project Log is assessed for content, not creativity and should include:
 - A brief narrative describing the source of inspiration for the entry and the steps taken during the creative process (e.g. selection and sourcing of plant materials).
 - A minimum of ten photographs taken during the cultivation of the entry.
 - **Photographs must be printed and included with the log. Photographs may not be submitted digitally. HLSR will not print photographs.**
 - **A list of plant materials used, including the botanical and common name.**
 - A timeline journaling/documenting the planting and maintenance activity.
 - HLSR will not print logs for exhibitors. Project logs need to be complete and ready to be turned in when exhibitors arrive at the check-in table.

Judging: The Show will select qualified judges for each competitive event. Any questions about the judging criteria may be directed to Angela Gutierrez.

- Entries will be judged on the day of arrival.
- Entries will be judged on a 100-point system:
 - Up to 45 points may be awarded for cultural perfection.

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- Up to 40 points may be awarded for variety of plants used.
- Up to 10 points may be awarded for staging and perfection.
- Up to 5 points may be awarded for the completion of Exhibitor Project Log.
- Judges may make notes in the Project Log.
- Each exhibitor will receive a copy of their score sheet following the awards ceremony. Exhibitors not present at the ceremony may request to receive a copy via U.S. mail by emailing horticulture@rodeohouston.com.
- Judging will begin promptly at 12:15 p.m.
- Only judges, Horticulture Committee members, and HLSR staff will be allowed inside the competition area while judging is in progress.
- Judges decisions are final.
- Winning entries will be announced at 6:00 p.m. on March 3, 2019, and winning exhibitors will be recognized. Buckles and trophies may be picked up at this time; monetary awards will be mailed within 90 days of the conclusion of the 2019 Show. Exhibitors are encouraged but not required to be present to receive their award.
- Results will be published on the Show's website at www.rodeohouston.com

CATEGORY 3: HORTICULTURE PHOTOGRAPHY

Theme: Exhibitors will take a photograph representative of the theme *YELLOW*.

Guidelines: Exhibitors should review the guidelines prior to preparing their entry. Questions may be directed to Angela Gutierrez.

- **Horticulture Photography entries are limited to subjects related to horticulture, flower arrangement, gardens, and landscapes.**
- Photographs should not prominently feature people (living or deceased)
- Photographs should emphasize the color yellow and must include flora.
- All photographs must include plant material.
- Each entry must be titled.

Finishing Requirements: Photographs must be mounted on mat board or foam core.

- Minimum size: 8" x 10" regardless of orientation and use of mat.
- Maximum size: 11" x 14" regardless of orientation and use of mat.
- A mat around the photograph is permitted; however, the total dimensions, INCLUDING THE MAT, must be within the minimum and maximum sizes allowed.

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- The surface finish of the photograph is the choice of the exhibitor.
- Printing and mounting may be done professionally.
- Glass and framing are not permitted.
- Name, address, school and top of photo must be labeled on the back of the photo.

Delivery of Entries: Entries may be shipped or delivered to Angela Gutierrez and must arrive by 5:00 p.m., Friday, January 25, 2019.

- Exhibitor's full name, school/FFA or 4H organization, and contact information must be attached to the photograph.
- Winning exhibitors must submit a digital image to Angela Gutierrez at horticulture@rodeohouston.com in order to receive their monetary award. Digital images are due on March 22, 2019.
 - Digital images must be web resolution only.
 - Digital images must be in .jpeg or .gif format only.
 - Email message must contain the exhibitor's name and contact information.
- Entries may be mailed to: Angela Gutierrez
Houston Livestock Show & Rodeo
Three NRG Park
Houston, Texas 77054
- Exhibitors delivering their entries should enter NRG Park at McNee gate (see Map in Appendix D) and park as directed by the security guard.
 - Please inform the guard you are visiting the Rodeo offices and no fee will be charged to park.
 - Deliveries will be accepted between 9 a.m. and 5 p.m., Monday through Friday.
 - Deliveries may not be made on any date when the Houston Texans football team is hosting a home game. No exceptions.

Judging: The Show will select qualified judges for each competitive event. Any questions about the judging criteria may be directed to Angela Gutierrez.

- Entries will be judged on a 100-point system:
 - Up to 30 points may be awarded for creativity.
 - Up to 25 points may be awarded for composition.
 - Up to 20 points may be awarded for technical merit.
 - Up to 15 points may be awarded for distinction.
 - Up to 10 points may be awarded for interpretation of theme.
- Each exhibitor will receive a copy of their score sheet following the awards ceremony. Exhibitors not present at the ceremony may request to receive a copy via U.S. mail by emailing horticulture@rodeohouston.com.

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- Only judges, Horticulture Committee members, and HLSR staff will be allowed inside the competition area while judging is in progress.
- Judges decisions are final.
- Winners will be posted on the Houston Livestock Show and Rodeo website prior to the awards ceremony on Sunday, March 3, 2019.
- Winning entries will be announced at 6 p.m. on March 3, 2019, and winning exhibitors will be recognized. Buckles and trophies may be picked up at this time. Monetary awards will be mailed within 90 days of the conclusion of the 2019 Show. Exhibitors are encouraged but not required to be present to receive their award.
- Results will be published on the Show's website at rodeohouston.com
- All entries must remain on display until the published entry pickup date. Winning entries will be marked indicating the level of award.

CATEGORY 4: MINISCAPES

General: Individuals and teams of exhibitors will come to NRG Park on Sunday, February 24, 2019 between 10 a.m. and 3 p.m. to create their competition entry. Check in and installation must be complete by 3 p.m. **Entries are limited to the first 35 entry forms received. Teams are comprised of two to six exhibitors.**

Design Guidelines: Exhibitors should review the guidelines prior to preparing their entry. Questions may be directed to Angela Gutierrez.

- Entries will be constructed in a 6' square wooden planter that is approximately 20" deep. The planter will be provided by the Show.
 - Each planter will be pre-filled with approximately 19" of dirt and fertilizer.
 - Each planter will contain a 6' bottlebrush tree that must be incorporated in the design of the entry. The tree may be moved within the planter but must remain in its container.
- Exhibitors will be reimbursed for the cost of materials and design elements, up to \$150.
 - Exhibitors must submit original receipts for the cost of materials used at check in on Sunday, February 24, 2019.
 - Checks will be mailed at the conclusion of the Show.
- Plant materials should be able to withstand sunny, warm conditions.
 - Planters will be displayed outside for 22 days.
- No living creatures may be used in the design.
- Entries should be designed to be viewed from all sides.

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- Entries may not display signage that names the team's school, school district or FFA/4-H chapter.

Delivery of Entries: Check in for Miniscapes will be on the grounds of NRG Park on Sunday, February 24, 2019 starting at 10 a.m. Check in, preparation, and construction must be complete by 3 p.m.

- Exhibitors will enter NRG Park off Fannin Street at the Holly Hall entrance (Gate 3 – See map in Appendix C).
- Exhibitors will turn right after entering the gate and park (see map in Appendix C).
- Exhibitors are responsible for bringing wagons, carts, wheelbarrows, etc. to transport their materials from the parking lot to the exhibit area.
- Exhibitors will be met at the Holly Hall entrance gate by the Horticulture Committee volunteers; the volunteers will assist with check in, direct the exhibitors to the exhibit area (see map in Appendix C) and assist the exhibitor with moving supplies and materials. No one except Horticulture Committee volunteers is allowed to assist exhibitors with transport beyond the check in area.

Installation Guidelines: Exhibitors should review the information in the Delivery section in conjunction with the information below:

- Parents and adult leaders may assist with moving in supplies and planter materials to the competition area, but must vacate the area once the competition begins.
- Carts/wagons are recommended for transporting materials from a vehicle to the competition area.
- The planting and design of the planter must be performed by the exhibitors ONLY.
- No cell phones, iPads, or any other type of communication device is allowed in the competition area.
- Paper sketches of design are allowed in the competition area.
- The exhibitor is responsible for providing the plants and any props to be used in the planter.
- The exhibitor is responsible for bringing all tools needed to prepare their planter.
- Entries will be watered and maintained by the HLSR. Exhibitors will not have access to water on the day of installation.
- The Show is not responsible for lost, damaged or dead items. Small items, accessories, etc. should be securely fastened to their container. **Items of great sentimental value should not be used.**

Judging: The Show will select qualified judges for each competitive event. Any questions about the judging criteria may be directed to Angela Gutierrez.

- Entries will be judged on a 100-point system:
 - Up to 50 points may be awarded for cultural perfection.

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- Up to 30 points may be awarded for variety of plants used.
- Up to 20 points may be awarded for staging and perfection.
- Winning entries will be announced on March 3, 2019, and winning exhibitors will be recognized. Buckles and trophies may be picked up at this time; monetary awards will be mailed within 90 days of the conclusion of the Show. Exhibitors are encouraged but not required to be present to receive their award.
- Each exhibitor on a team that places 1st through 3rd will receive a buckle or trophy as outlined under the Awards section on page 6.
- One monetary award will be issued to the primary contact listed for each winning entry.
- Each exhibitor will receive a copy of their score sheet following the awards ceremony. Exhibitors not present at the ceremony may request to receive a copy via U.S. mail by emailing horticulture@rodeohouston.com.
- Judges decisions are final.

PICK-UP OF ENTRIES

All entries will remain on display at the Show from the date of competition through the end of the Show (Sunday, March 17, 2019, 9 p.m.) or until the entry begins to wither.

Times: Exhibitors MUST pick up their entries at the following times:

- Monday, March 18, 2019 between 10 a.m. and 5 p.m.
- Entries in Container Grown Plants and Texas Tables may pick up their entry on Sunday, March 10, 2019. Please contact Angela Gutierrez to make arrangements.

ITEMS THAT ARE NOT PICKED UP OR REQUESTED TO BE SHIPPED WILL BE DISCARDED.

Pick-up Instructions: Exhibitors should follow the instructions below to pick up their entries on March 18, 2019:

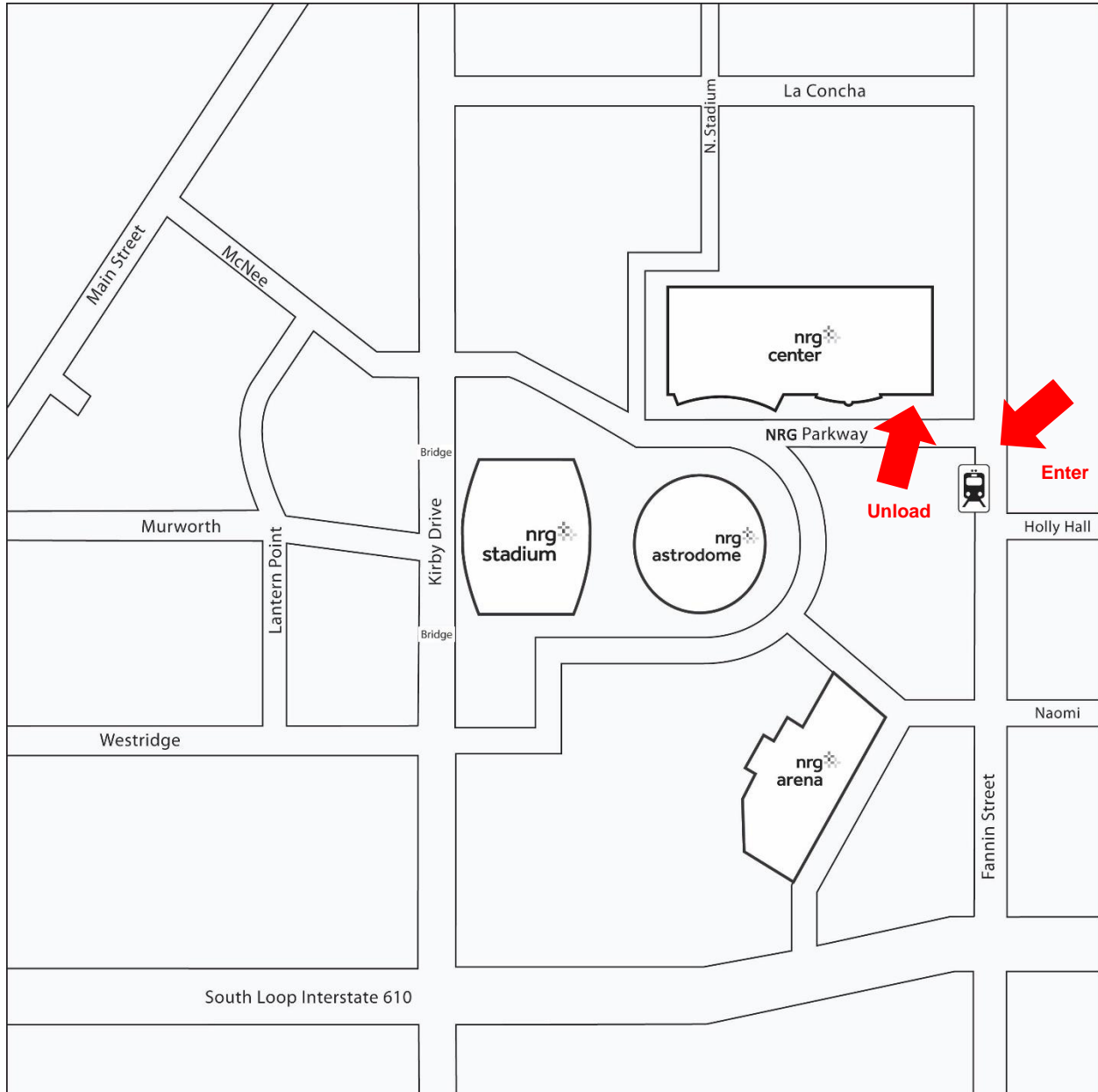
- Exhibitors will access NRG Park through Gate 2 off Fannin Street (See map in Appendix A).
- Exhibitors will turn right after entering the gate and proceed to the east end of NRG Center (See map in Appendix A).
- Exhibitors will be met by a Horticulture Committee volunteer; the volunteer will assist the exhibitor with retrieving entries and loading in their vehicle.
- In the Texas Tables and Miniscapes categories, only the container and decorative items originally provided by the exhibitor will be returned to the exhibitor.
- In the Container Grown Plants category, the entire entry will be returned to the exhibitor.

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Shipping Alternative: If an exhibitor cannot return to NRG Center on one of the pick-up dates, the exhibitor may ask the Show to ship containers and decorative materials to them. Any item weighing more than 10 pounds or that does not fit in a box WILL NOT be shipped. Live plant materials cannot be returned via shipping.

- Exhibitors must email by Sunday, March 17, 2019 to request this service.
- Email requests to Angela Gutierrez at horticulture@rodeohouston.com
- Exhibitor must provide a physical address and phone number – post office boxes are not acceptable.
- Items will be shipped after the request is received and before May 3, 2019.
- Items will be sent via USPS or UPS.
- The Show is not responsible for any items damaged or lost during shipping.
- The Show retains the right to refuse to shipment of any item.

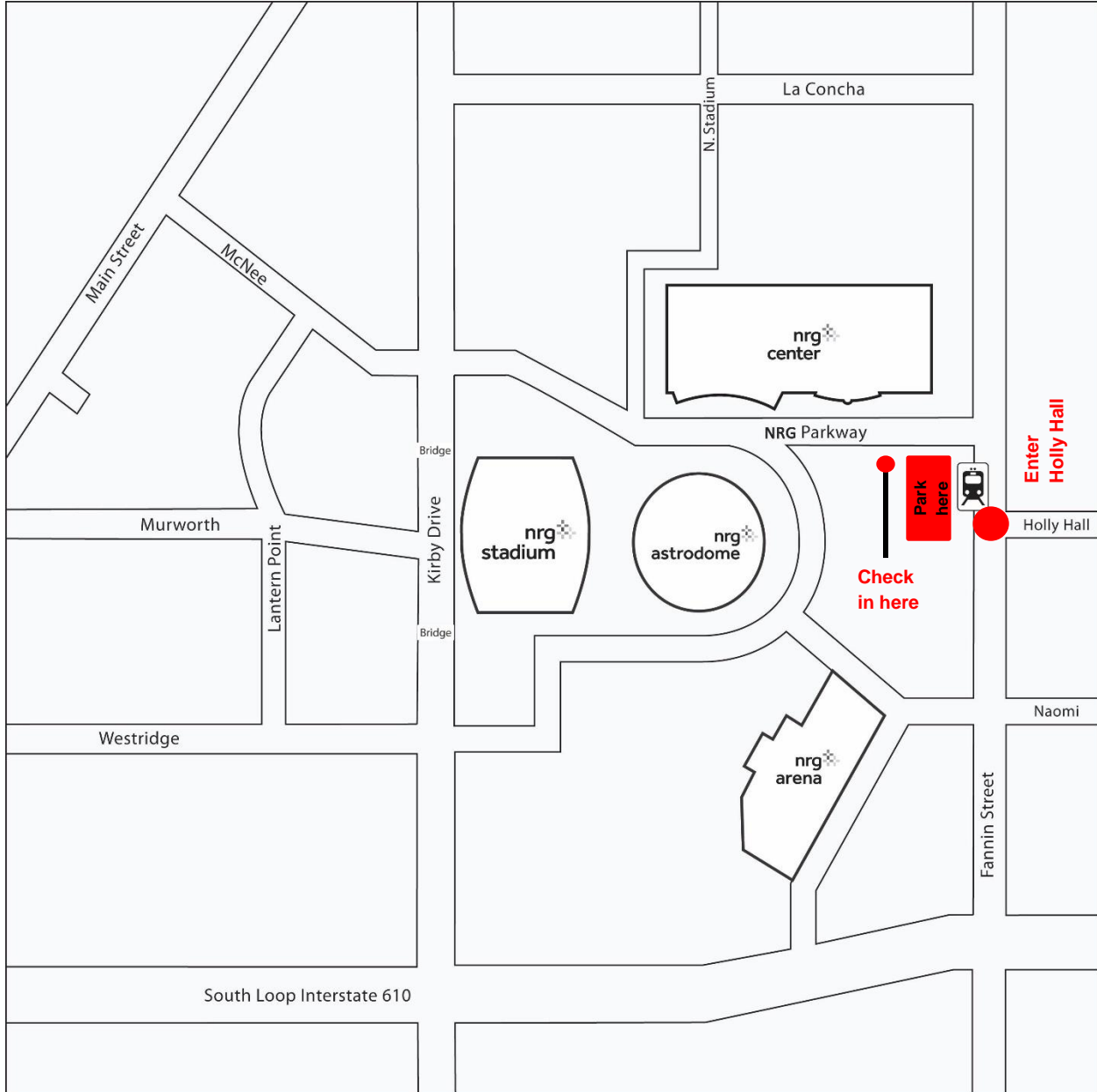
APPENDIX A: DELIVERY MAP FOR TEXAS TABLES AND CONTAINER GROWN PLANTS



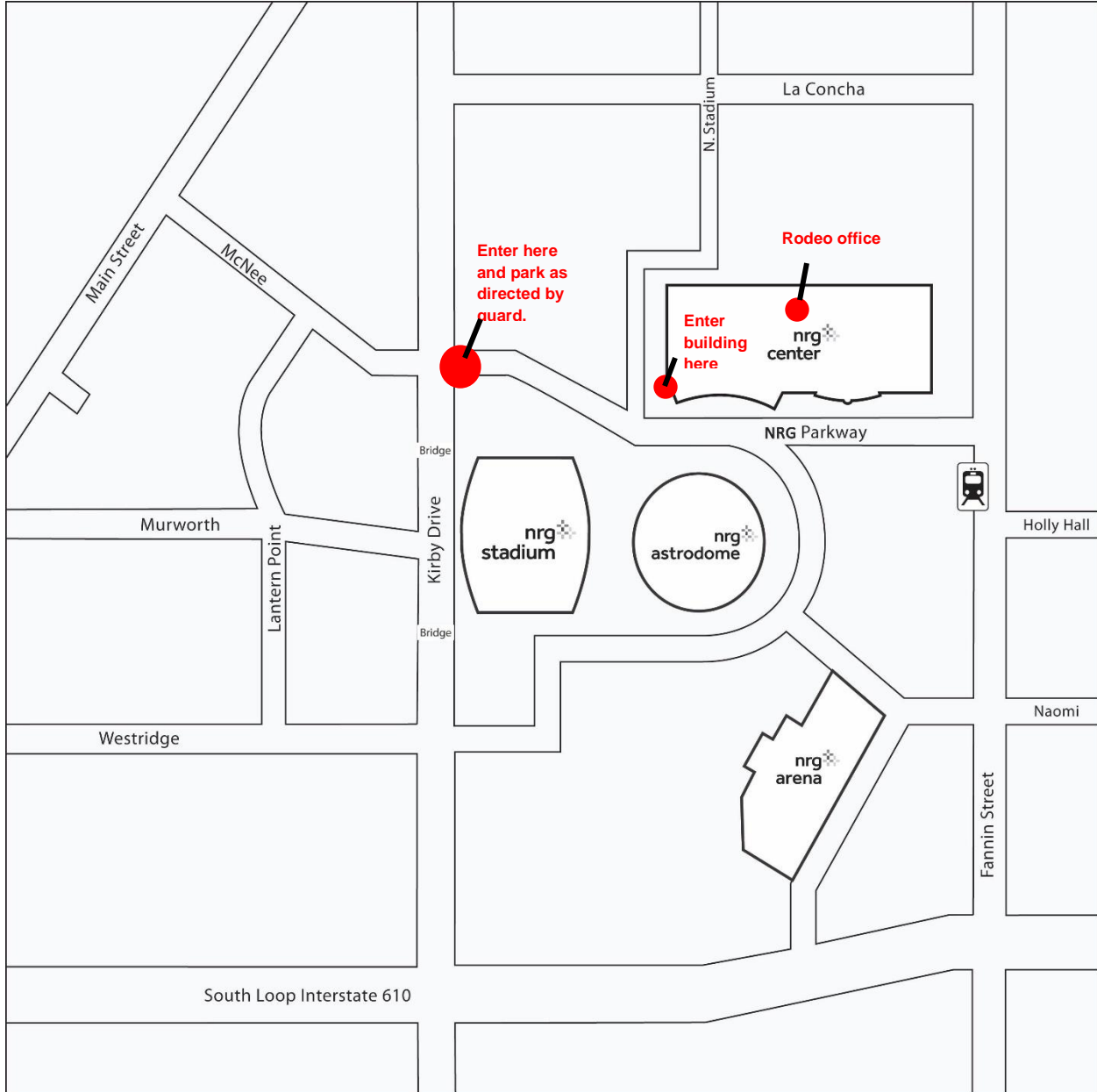
APPENDIX B: PURPLE LOT AND TRAM OPTIONS



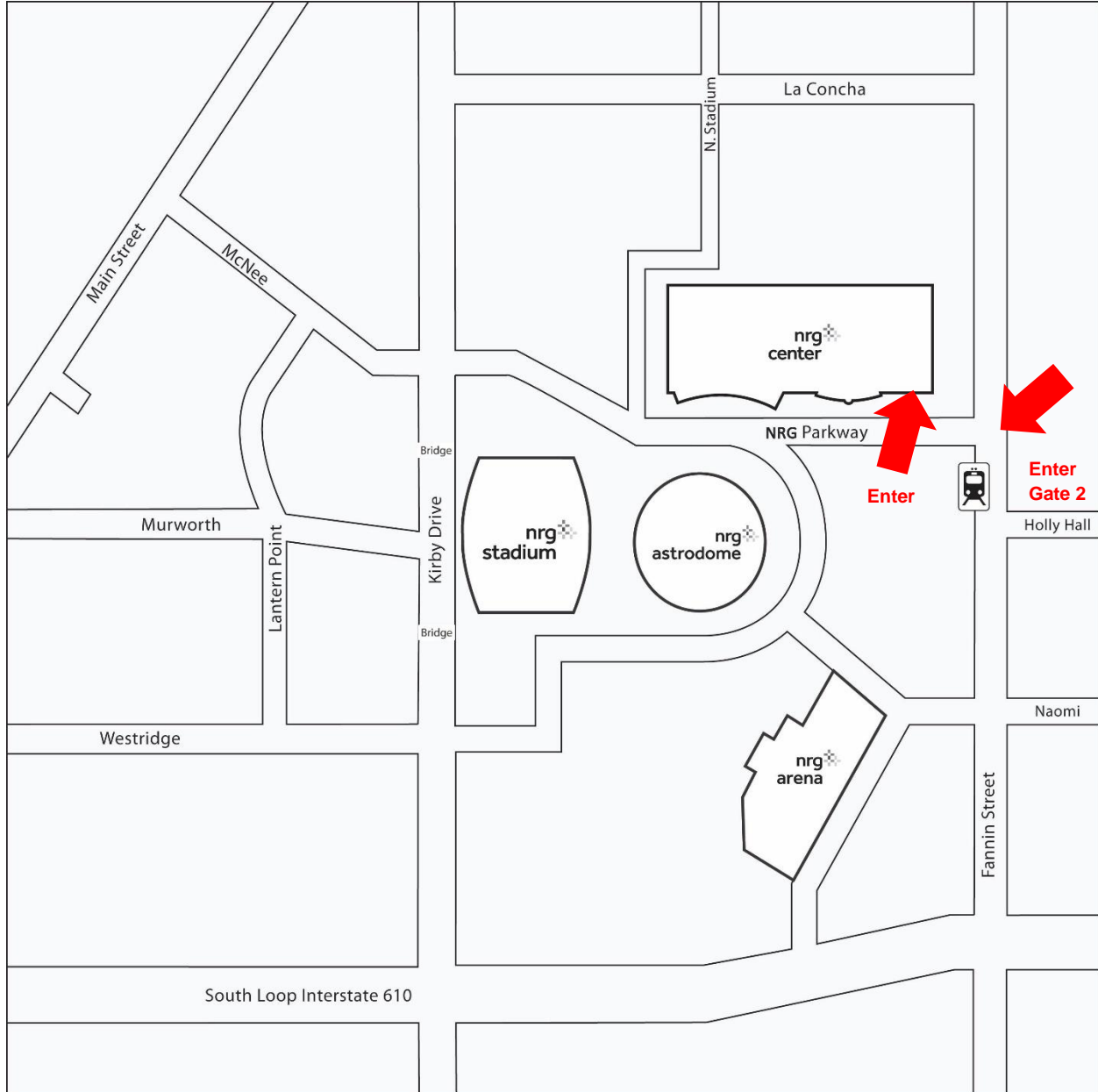
APPENDIX C: DELIVERY MAP – MINISCAPES COMPETITION



APPENDIX D: DELIVERY MAP – HORTICULTURE PHOTOGRAPHY



APPENDIX E: PICK UP MAP



APPENDIX F: EXHIBITOR PROJECT LOG



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Exhibitor Project Log

Exhibitor Name: _____

Exhibitor Address: _____

City: _____ State: _____ Zip: _____

Exhibitor Phone: _____ Email: _____

An Exhibitor Project Log must be completed for each entry. Please provide us with the information requested below for each entry:

Entry Category (circle): Texas Tables Container Grown Plants

Entry Name: _____

Start Date of Project: _____

Please write a brief narrative describing the source of inspiration for the design and the steps taken during the creative process (e.g. selection and sourcing of materials, choice of floral materials, color selection).

Please list all plant materials used, including the botanical and common names.

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Please sketch the original design idea, labeling the plant materials used.



Texas Tables: Exhibitors in the *Texas Tables* competition must attach a minimum of four photographs taken during the construction of the entry.

Container Grown Plants: Exhibitors in the Container Grown Plant competition must:

1. Attach a minimum of ten photographs taken during the cultivation of the entry; and,
2. Complete the timeline journaling the cultivation of the entry. The Timeline page (next page) may be copied if additional pages are needed.



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Timeline and Journal for Plant Life Categories

| Date | Entry |
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