Communicating Effectively at Rodeo Houston

Connection is the foundation of effective communication.



In this guide you will find:

- Qualities of Effective Communicators at Rodeo Houston
- Ways to Build Connection at Rodeo Houston as a Leader
- >> 'Communicating Effectively' Breakout Session Completed Handout
- Communication Resources for Leaders

Qualities of Effective Communicators at Rodeo Houston

- Approachable
- Make clear requests
- Open, honest, transparent
- Are consistent and frequent
- Meet people where they are
- Speak in a calm, friendly tone
- They aim to add value to others
- Take out the guesswork for others
- Connect what we do to why we do it
- Open to questions and others talking
- Share as much information as possible
- Listen to (and change) based on feedback
- Balance between too much and not enough
- Recognize communication is NOT one size fits all
- They understand their audience (staff or volunteers)
- They use multiple mediums (email/text, phone, video)
- Honor the knowledge gap between staff and volunteers
- Make it about 'The Show' not them

Ways to Build Connection at Rodeo Houston as a Leader

- Monthly newsletter from Chair to Committee
- 'Chat with a Chairman' during shifts @ HLSR
- Pay attention to what you say with your body language
- Be curious, ask questions

- Introduce yourself to everyone, especially Rookies
- Regular meetings with your key leaders
- Attend committee events to meet and greet
- Meet your staff coordinator in-person

Communicating Effectively

Principles of effective communication

Make it clear

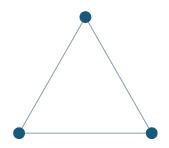
- What do I want them to know/do?
- Repeat what's most important
- Clear to them, not you

Make it concise

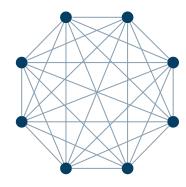
- How can I say this in fewer words?
- Avoid unnecessary words
- Communicate in the active voice

Make it compelling

- Why does this matter?
- Connect action to inspiration
- Use the power of "because":
 - Because, why, without this..., if we don't...



3 connections between 3 people.



28 connections between 8 people.

648,000,000 connections between 36,000 people.

Connection is the foundation of effective communication.

Excerpt From Another Leadwell Training



Resources to Help You Communicate Well

- 3 Questions to Ask Before You Communicate
 - Craig Groeschel: https://www.craiggroeschel.com/blog/3-questions-to-ask- before-you-communicate
- 7 Tips for Clear and Concise Writing
 - Masterclass: https://www.masterclass.com/articles/tips-for-clear-and- concise-writing
- 8 Things You Can Do To Improve Your Communication Skills
 - Harvard: https://professional.dce.harvard.edu/blog/eight-things-you-can- do-to-improve-your-communication-skills/
- 15 Tips for Effective Communication in Leadership
 - Center for Creative Leadership: https://www.ccl.org/articles/leading- effectively-articles/communication-1-idea-3-facts-5-tips/
- How Great Leaders Communicate
 - Harvard Business Review: https://hbr.org/2022/11/how-great-leaders- communicate